

GREENE COUNTY BOARD OF HEALTH
MINUTES
May 2, 2024

The Greene County Board of Health met in regular session on Thursday, May 2, 2024, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President, Sylvia Ellison, Vice-President; William Beeman, Scott Hammond, William Harden, Marty Larson, Angelia Mickle, DNP, Timothy Roop, Andrew Root, Nancy Terwoord, and David Thompson. Excused: Connie Helmuth and Ratna Palakodeti, M.D. Employees in attendance: Melissa Howell, Health Commissioner, Noah Stuby, Deputy Health Commissioner, Kevin Sharrett, M.D., Medical Director, Shadrick Adams, Jennifer Barga, Carla DeBrosse, Rick Schairbaum, and Sheryl Wynn. Guests in attendance: Stacey Jones, Spring Valley Township Trustee.

Ms. Clifton called the meeting to order at 6:30 p.m., recognizing our guest, Ms. Stacey Jones, Spring Valley Township Trustee.

ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS

#24-05-02-02. Ms. Clifton moved to adopt the consent agenda including the minutes of the April 4, 2024 meeting.

Mr. Harden moved approval of the consent agenda and the minutes of the April 4, 2024 meeting, Ms. Ellison seconded the motion.

The motion was carried by acclamation.

PRESENTATION

Tonight's presentation was *Program Manager's Educational Report: Food Program* presented by Mr. Richard Schairbaum, Program Manager, Greene County Public Health. Mr. Schairbaum provided updates on ServSafe Manager's Certification course which reflects the 2022 FDA Food Code, new food mobile license classifications: low risk vs. high risk, handouts, and links on Greene County Public Health's website. The presentation lasted 17 minutes.

FINANCIAL REPORTS

Mr. Stuby provided an overview of *Public Health Finance at the Local Level*, highlighting funding sources, fees, program analysis, cash reserves and types of financial health indicators, and projections.

Mr. Stuby reviewed the voucher summary, appropriation transfers, and the April income and expenditure report. He adequately addressed the board's inquiries.

#24-05-02-01. Ms. Ellison moved approval of the voucher summary, appropriation transfers, then and now requests, fund transfers, and acceptance of the Income and Expenditure report pending the audit. Mr. Harden seconded the motion.

The motion was carried by acclamation.

GOVERNANCE REPORTS

Governance Committee – No report.

Performance and Evaluation Committee – No report.

Planning and Finance Committee – Mr. Root reported the Planning and Finance Committee met prior to the board meeting to review the retirement payout for Ms. Shernaz Reporter, Health Educator, who is retiring from Greene County Public Health, May 31, 2024. The total payout, \$15,146.34, which represents the cap per policy, was recommended and approved.

NEW BUSINESS

- a. The City of Xenia request the release of delinquent and current taxes owed to the Greene County Public Health District on the following forfeited property. The delinquent taxes owed on the five properties is less than \$20.00:
- 536 E. Second Street (M40000200120015700) – Yearly taxes are \$1,520.52 of which **GCPH receives \$1.43**
 - 656 E Second Street (M40000200110001500) – Yearly taxes are \$9,359.13 of which **GCPH receives \$5.68**
 - Clark Street (M40000200080044300) – Yearly taxes are \$523.61, of which **GCPH receives \$0.23.**
 - 652 E. Church Street (M40000200080013500 & M40000200080044700) – Yearly taxes are \$1,980.80 of which **GCPH receives \$0.51**
 - 475 E. Church Street (M40000200050028500) – Yearly taxes are \$1,347.68 of which **GCPH receives \$1.14**

#24-05-02-03 Mr. Hammond moved approval of the release of delinquent and current taxes on the properties. Mr. Harden seconded the motion.

- b. Approval of Proposed Greene County Public Health Sewage System Regulations
- i. *A regulation approved by the Greene County Board of Health establishing the minimum vertical separation distance (VSD) at 6-inches and the minimum unsaturated in situ soil within the infiltrative distance at 6- inches as allowed by Ohio Administrative Code 3701-29-15(g) and;*

Due to considerations as presented by the Ohio Department of Health, Mr. Adams reported this proposal was being withdrawn.

- ii. *A regulation approved by the Greene County Board of Health establishing the required minimum vertical separation distance (VSD) of greater than zero inches and less than six inches, and the required minimum in situ soil thickness within the*

VSD of greater than zero inches and less than six inches where the seasonal water table is present, and the sewage effluent is pretreated to less than one thousand fecal coliform cfu per one hundred milliliters. The infiltrative surface shall not be placed below the depth of the seasonal water table as allowed by Ohio Administrative Code 3701-29-15(h).

Mr. Adams reviewed the proposed recommended changes to the relevant section of this code, provided example language, and justification/explanation as the first reading. He adequately addressed the board's inquiries.

ADDITIONAL BUSINESS

Dr. Sharrett addressed the Avian Flu (H5N1) noting since this is a novel virus, there is no human immunity. A vaccination is anticipated in the fall of 2024.

Health Commissioner Howell reported on the Ohio Public Health Spring Conference which was held on April 29, 2024 - May 1, 2024 at the Nationwide Hotel & Conference, Columbus Ohio. As President of the Ohio Association of Boards of Health, Health Commissioner Howell, noted Ms. Terwoord did an excellent job representing members of the Boards of Health in Ohio.

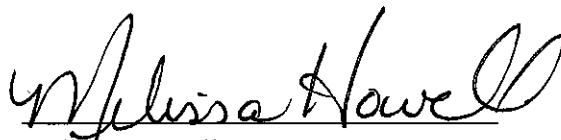
Ms. Terwoord spoke briefly about the conference, providing an update on The Ohio Association of Boards of Health.

Ms. Ellison encouraged members of the board to participate in the National Association of Local Board of Health 2024 Virtual Spring Governance Symposium which is taking place May 30, 2024, 2:00 – 5:00 p.m. along with the annual conference, August 12, 2024 – August 14, 2024 in Nashville, Tennessee.

There being no further business, the Greene County Board of Health meeting for May 2, 2024 adjourned at approximately 7:47 p.m.



Jane Clifton, President



Melissa Howell, Secretary