

**GREENE COUNTY BOARD OF HEALTH  
MINUTES  
May 4, 2023**

The Greene County Board of Health met in regular session on Thursday, May 4, 2023, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Mark Walsh, MD, President, David Thompson, Vice President, William Beeman, Jane Clifton, Sylvia Ellison, Scott Hammond, William Harden, Marty Larson, Angelia Mickle, DNP, J. Andrew Root, Kathy Saunders, and Nancy Terwoord. Excused: Connie Helmuth. Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Jennifer Barga, Carla DeBrosse, Jeff Webb, and Sheryl Wynn. Guests in attendance: Jessica Dean, Beaver Creek Township, Deirdre Owsley, Public Health Nurse, Community Health Services, Greene County Public Health, Stephanie Sanders, Public Health Nurse, Community Health Services, Greene County Public Health, and Samantha Webb, Public Health Nurse, Greene County Public Health.

Dr. Walsh called the meeting to order at 6:30 p.m. Dr. Walsh recognized our guests, Ms. Dean, Ms. Owsley, Ms. Sanders, and Ms. Webb.

**ADOPTION OF AGENDA/MINUTES OF PREVIOUS MEETING**

**#23-05-04-02.** Dr. Walsh asked for a motion to adopt the amended consent agenda including the minutes of the April 6, 2023, Greene County Board of Health meeting, and the monthly activity report. Ms. Clifton moved the motion; Mr. Harden seconded the motion.

The motion carried by acclamation.

**PRESENTATION**

Ms. Owsley and Ms. Webb provided a 25-minute presentation on Communicable Disease and the role of communicable disease nurses. Ms. Owsley provided an update on Covid-19, reportable diseases, and Tuberculosis. Ms. Webb discussed the human immunodeficiency virus (HIV), Hepatitis C and Syphilis.

**FINANCIAL REPORTS**

Mr. Stuby provided an overview of the financial reports and answered the board's questions satisfactorily.

**#23-05-04-01.** Mr. Thompson moved approval of the voucher summary, appropriation transfers, appropriate transfers, and acceptance of the Income and Expenditure report pending the audit. Ms. Clifton seconded the motion.

The motion carried by acclamation.

**GOVERNANCE REPORTS**

Governance Committee – Ms. Terwoord reported the Governance Committee had met earlier in the evening to review the board matrix and the responsibilities of the Governance Committee.



The committee proposed soliciting Wright State University or Sinclair Community College for potential future candidates for consideration by the District Advisory Council to close gaps in the demographics of age and sex and seek candidates from Greene CATS for candidates in transportation and an advertising/marketing specialist for communication candidates. Ms. Terwoord moved to make the following changes to the responsibilities of the Governance Committee:

- The committee will make suggestions about board members reappointments to appropriate appointing body;
- The committee will take ownership of the board of health's continuing education content, conducting a yearly gap analysis of educational topics to fulfill the board's educational requirements;
- The committee will assume the responsibility of reviewing and approving all policy changes and/or updates per Public Health Accreditation Board (PHAB) criteria (currently the Performance Evaluation Committee responsibility).

The motion carried by acclamation.

Performance Evaluation Committee – No report.

Planning and Finance Committee – Mr. Root moved for approval of vacation and sick leave payout upon a person's death in the same tiered manner as retirement payout.

The motion carried by acclamation.

Mr. Root moved for approval of the \$19,075.01 death payout for Ms. Karen Ward.

The motion was carried by acclamation.

## **OLD BUSINESS**

No Old Business.

## **ADDITIONAL BUSINESS**

Ms. Barga noted the Ohio Department of Developmental Disabilities recognized Greene County Public Health Early Intervention Department on achieving 100% compliance for submission of data related to children potentially eligible for Part B special education preschool services.

**#23-05-04-03.** Dr. Walsh asked for a motion to adopt the recommendation of the Health Commissioner, in accordance with Section 3705.05 – Ohio Revised Code | Ohio Laws, the appointment of Ms. Joleen Channels, Office Support Specialist, to the position of Registrar, Vital Statistics. Mr. Harden moved the motion. Ms. Ellison seconded the motion.

The motion carried by acclamation.

**#23-05-04-04.** Dr. Walsh moved the following resolution of appreciation:



The Greene County Board of Health wishes to recognize and express our gratitude and respect for **Karen Ward** for her service to the Greene County Board of Health, Greene County Public Health, and the Greene County community.

WHEREAS: The Greene County Public Health and the Greene County community lost a valued employee on Tuesday, April 25, 2023;

WHEREAS: Karen served more than 43 years of service to the Greene County Health District, where she served as the Registrar of Vital Statistic;

WHEREAS: Karen worked with diligence and vigor with a friendly smile, patience, and an outgoing personality;

WHEREAS: Her loyalty to the Greene County community, Greene County Board of Health, and Greene County Public Health has set a positive example of public service.

NOW THEREFORE, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH

Section 1. The Greene County Board of Health recognizes the significant contributions of Karen Ward over the course of her career and mourns her death; and,

Section 2. The Greene County Board of Health wishes to express its appreciation for Karen's 43 years of service on behalf of Greene County Public Health and the residents of Greene County.

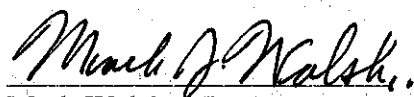
Ms. Ellison moved for the approval of the resolution. Mr. Harden seconded the motion.

The motion carried by acclamation.

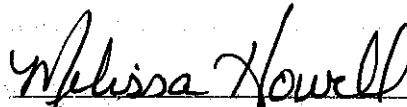
Dr. Sharrett addressed the passing of Ms. Karen Ward, providing condolences.

Dr. Sharrett discussed the impact of the covid national health emergency declarations ending May 11, 2023.

The May 4, 2023, Greene County Board of Health meeting adjourned at approximately 7:28 p.m.



Mark Walsh, MD  
President



Melissa A. Howell, Secretary

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