

**GREENE COUNTY BOARD OF HEALTH**  
**MINUTES**  
**June 3, 2021**

The Greene County Board of Health met in regular session on Thursday, June 3, 2021, in Conference Room 124 of the health district office. The meeting convened at approximately 6:31 p.m. In attendance: J. Andrew Root, President; David Thompson, Vice President; William Beeman, Jane Clifton, Scott Hammond, William Harden, Angelia Mickle, DNP; Tamisha Samiec, MD; Nancy Terwoord, and Mark Walsh, MD. Excused: Kathy Saunders. Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner, Kevin Sharrett, MD, Medical Director; Jennifer Barga, Bob Brooks, Susan Martin, Ashley Steveley, and Jeff Webb. Guests in attendance: Jessica Dean, Beaver Creek Township (late arrival).

**ADOPTION OF AGENDA/MINUTES OF PREVIOUS MEETING**

#21-06-03-02. Mr. Harden moved to adopt the consent agenda including the minutes of the May 6, 2021, Greene County Board of Health meeting. Dr. Walsh seconded the motion.

The motion carried by acclamation.

**FINANCIAL REPORTS**

Mr. Stuby provided an overview of the financial reports and answered board questions satisfactorily.

#21-06-03-01. Ms. Terwoord moved approval of the voucher summary, appropriation transfers, then and now requests, and acceptance of the Income and Expenditure report pending audit. Mr. Harden seconded the motion.

The motion carried by acclamation.

**PRESENTATION**

The board watched *Health Disparities and Social Justice* webinar, presented by Kent State University College of Public Health, Local Boards of Health Education Lectures.

Ashley Steveley, Accreditation Coordinator, presented on the health district's Health and Human Equity Committee.

Mr. Harden congratulated Ms. Steveley on the work being done and noted the need for such work in Greene County. Mr. Harden further volunteered to participate on the committee. Ms. Terwoord noted that the process planned by the committee was a wise plan of action. Mr. Root and Ms. Terwoord volunteered for the committee.

## **GOVERNANCE REPORTS**

Governance Committee – No report.

Performance and Evaluation Committee – Mr. Harden reported that the committee met on May 21, 2021, regarding Health Commissioner Howell’s annual performance appraisal. Health Commissioner Howell’s annual performance appraisal resulted in a score of 97.3% out of 100%. Mr. Harden and Mr. Root met with Health Commissioner Howell to review the performance appraisal. The committee is recommending a five percent bonus for the health commissioner that will be addressed during the Planning and Finance Committee report.

Planning and Finance Committee – Mr. Thompson reported that the Planning and Finance Committee met just prior to the board meeting to review:

1. Debra White’s estimated retirement payout
2. Proposed bonus structure
  - a. 5% of annual salary for health commissioner
  - b. \$3,500 directors
  - b. \$2,500 salaried/program managers
  - c. \$1,500 full time hourly employees
  - d. 3% of annual salary for part time employees
  - e. 10% of annual contract fee for Dr. Sharrett
3. Expenditure of \$2000 for employee appreciation
4. Single YMCA membership taxable fringe benefit
5. Workforce development incentive of \$1.00/hour increase for Early Intervention and/or Help Me Grow employees who obtain and maintain a supervisor certification limited to one increase per person.
6. \$40 COVID-19 vaccine administration fee.

#21-06-03-03. Mr. Thompson moved approval of the estimated retirement payout for Debra White on behalf of the committee.

The motion carried by acclamation.

#21-06-03-04. Mr. Thompson moved approval of the bonus structure to be payable in July on behalf of the committee.

The motion carried by acclamation.

#21-06-03-05. Mr. Thompson moved approval of the expenditure of up to \$2000 for employee appreciation on behalf of the committee.

The motion carried by acclamation.

#21-06-03-06. Mr. Thompson moved approval of taxable fringe benefit of a single adult one year YMCA membership for interested employees on behalf of the committee.

The motion carried by acclamation with Mr. Thompson abstaining.

#21-06-03-07. Mr. Thompson moved approval of the workforce development incentive of a \$1.00/hour salary increase for Early Intervention and Help Me Grow employees who obtain and maintain a supervisor's credential. One increase per employee.

The motion carried by acclamation.

#21-06-03-08. Mr. Thompson moved approval of the implementation of a \$40 COVID – 19 vaccination administration charge.

The motion carried by acclamation.

**ADDITIONAL BUSINESS**

#21-06-03-09. Mr. Harden moved the following resolution of appreciation for Debra White's retirement:

The Greene County Board of Health wishes to recognize and commend:

**DEBRA WHITE**

for her service to the Greene County Board of Health, Greene County Public Health, and the Greene County community.

WHEREAS: Ms. White has served Greene County Public Health in accounting since August 9, 2016; and,

WHEREAS: Her five years of service is appreciated by the Greene County community and Greene County Public Health.

SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:

Section 1. The Greene County Board of Health wishes to express its appreciation for Ms. White's five years of service on behalf of Greene County Public Health and the residents of Greene County.

Section 2. That a copy of this resolution be provided to Ms. White as a small token of the Greene County Board of Health's appreciation and congratulations on her retirement.

Dr. Walsh seconded the motion. The motion carried by acclamation.

#21-06-03-10. Ms. Clifton moved the following resolution of appreciation for:

- i. Amanda Byers, Beavercreek Chamber of Commerce
- ii. Rosanne Anders, Director, Greene County Emergency Management Agency
- iii. Kirsten Bean

- iv. Don Brannen, PhD
- v. Bridges of Hope
- vi. Bob Brooks
- vii. Jeff Bruggeman, Xenia Fire
- viii. Caring Partners International
- ix. Kim Caudill
- x. Doug Cope, Task Force One
- xi. Rick Dodds, Greene Memorial Medical and Soin Medical Centers
- xii. Kristianna Durham
- xiii. Gene Fischer, Greene County Sheriff
- xiv. Terry Grave Streiter Greene County Educational Services
- xv. Greene County Chambers of Commerce
- xvi. Greene County Council on Aging
- xvii. Greene County Family and Children First Council
- xviii. Greene County Medical Society
- xix. Greene Memorial Medical and Soin Medical Centers, Pharmacy, and Vaccine Planning Team
- xx. Greene County Prosecuting Attorney's Office
- xxi. Greene County Senior Centers
- xxii. Greene County School Superintendents
- xxiii. Laurie Fox
- xxiv. Interfaith Hospitality Network
- xxv. Jared Keresoma, Greene Memorial and Soin Medical Centers
- xxvi. Kevin Sharrett, MD, Medical Director
- xxvii. United Way

The Greene County Board of Health wishes to recognize and commend:

**NAME/AGENCY**

for exemplary service to the Greene County Board of Health, Greene County Public Health, and the Greene County community.

WHEREAS: Name/Agency provided Greene County Public Health with service during the COVID-19 pandemic; and,

WHEREAS: Without the support of Name/Agency the health district's ability to address the needs of the community would have been severely diminished.

**SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH**

Section 1. The Greene County Board of Health wishes to express its appreciation for Name/Agency's service on behalf of Greene County Public Health and the residents of Greene County.

Section 2. That this resolution of appreciation for the service provided and assistance proffered be made publicly known through inclusion of this resolution in the official record of the Greene County Board of Health and distribution of copies of this resolution to the news media, the metro Dayton area, and the Director of the Ohio Department of Health.

Ms. Terwoord seconded the motion. The motion carried by acclamation.

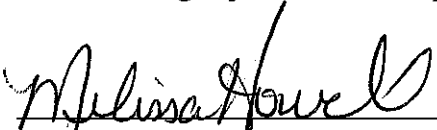
Dr. Sharrett stated the coroner's office is still seeing some COVID-related deaths. Dr. Sharrett stated that Greene County Public Health has successfully represented Governor DeWine through the health district's COVID response. Dr. Sharrett spoke regarding the long-term complications of COVID.

Health Commissioner Howell stated that the state mandates have expired and encouraged tolerance of others.

#21-06-03-11. Dr. Walsh moved to adjourn the meeting. Ms. Terwoord seconded the motion.

The June 3, 2021, Greene County Board of Health meeting adjourned at 7:51 pm.

  
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J. Andrew Root, President

  
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Melissa A. Howell, Secretary