

**RESCHEDULED
GREENE COUNTY BOARD OF HEALTH
MINUTES
March 18, 2024**

The Rescheduled Greene County Board of Health met in regular session on Monday, March 18, 2024, in Conference Room 124 of the health district office. The meeting was called to order at approximately 6:02 p.m. In attendance: Jane Clifton, President, Sylvia Ellison, Vice President; William Beerman, William Harden, Connie Helmuth, Marty Larson, Angelia Mickle, DNP, J. Andrew Root, and David Thompson. Excused: Scott Hammond, Kathy Saunders, Nancy Terwoord, and Mark Walsh, M.D. Employees in attendance: Melissa Howell, Health Commissioner, Noah Stuby, Deputy Health Commissioner; Shadrick Adams, Jennifer Barga, Carla DeBrosse, and Sheryl Wynn. Guest in attendance: (late arrival) Jessica Dean.

Ms. Clifton expressed her appreciation to the members of the board for reconvening due to the lack of quorum at the March 7, 2024 meeting. Ms. Clifton discussed the mosquito monitoring presentation, conducted by Mr. Donald Shontz, Register Environmental Health Sanitarian, noting it was a very impressive presentation and she expressed her appreciation to Mr. Shontz.

ADOPTION OF AGENDA/MINUTES OF PREVIOUS MEETING

#24-03-18-02. Mr. Harden moved to adopt the consent agenda including the minutes of February 01, 2024, Greene County Board of Health meeting and the monthly activity report. Mr. Larson seconded the motion. The motion was carried by acclamation.

FINANCIAL REPORTS

Mr. Stuby presented an overview of the income and expenditure report for February 2024, the voucher summary, and appropriate transfers, answering board questions satisfactorily.

#24-03-18-01. Ms. Helmuth moved approval of the voucher summary, appropriation transfers, then and now requests, fund transfers, and acceptance of the Income and Expenditure report pending the audit. Mr. Harden seconded the motion. The motion was carried by acclamation.

GOVERNANCE REPORTS

Governance Committee – No report.

Performance and Evaluation Committee – No report.

Planning and Finance Committee – Mr. Root reported that the Planning and Finance Committee met to review the 2025 Proposed Budget, 2025 Proposed Three-Part Formula, the 2023 Jurisdiction Report, and the 2023 End of Year Report on Strategic Priorities and Performance Management. In addition, Mr. Root reported the committee reviewed the request for a 5% in year increase to the employees, and the fund transfers/temporary advances including the creation of an emergency fund and transfer to the building fund.

Health Commissioner Howell and Mr. Stuby presented an overview of each of the reports, the 5% in year increase and the fund transfers/temporary advances, answering the board's questions satisfactorily.

Mr. Stuby highlighted and reviewed the end of year strategic priorities for 2023, which were met and summarized the 2021-2023 strategic plan accomplishments. Mr. Stuby also reviewed the strategic priorities for 2024 which include: workforce development infrastructure, information technology, communication, health equity, and maternal child health.

#24-03-18-03. Mr. Root moved for approval of the 2025 Proposed Budget on behalf of the committee. The motion was carried by acclamation.

#24-03-18-04. Mr. Root moved approval of the 2025 Proposed Three-Part Formula and the 2023 Jurisdiction Report on behalf of the committee. The motion was carried by acclamation.

#24-03-18-05. Mr. Root moved approval of the End of Year Strategic Priorities 2023 Review and 2024 Strategic Priorities Goals The motion was carried by acclamation.

#24-03-18-06. Mr. Root moved approval of the 5% in year increase to employees. The motion was carried by acclamation.

#24-03-18-07. Mr. Root moved approval of the transfer and creation of emergency fund and transfer to building fund. The motion was carried by acclamation.

NEW BUSINESS

#24-03-18-08. Ms. Clifton moved the following resolution of appreciation:

The Greene County Board of Health wishes to recognize and commend outgoing Board of Health member, **Kathy Saunders** for her leadership and service to the Greene County Board of Health, Greene County Public Health, and the Greene County community.

WHEREAS: The District Advisory Council appointed Ms. Saunders as representative to the Greene County Board of Health effective July 25, 2000; and

WHEREAS: Ms. Saunders' board presence was characterized by her gentle spirit and dedication to community service; and

WHEREAS: Her departure from the board ends exemplary service and loyalty to the health of the Greene County community, Greene County Board of Health, and Greene County Public health for over twenty-three years.

SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:

Section 1. The Greene County Board of Health wishes to express its appreciation for Ms. Saunders' twenty-three years of service on behalf of the Greene County community, and the Greene County Public Health.

Section 2. That a copy of this resolution be presented to Ms. Saunders as a small token of the Greene County Board of Health's appreciation for her dedicated service.

Mr. Bill Harden moved for the approval of the resolution Ms. Sylvia Ellison seconded the motion. The motion carried by acclamation.

Mr. Adams reviewed information regarding a sewage treatment system variance request for the property located at 4577 Byron Road, Fairborn, Ohio, 45324, Bath Township, Parcel ID A01000200200002700 on behalf of the owner, Mr. Daniel Wilson.

#24-03-18-09. Mr. Root moved approval of the variance request. Ms. Helmuth seconded the motion.

Mr. Adams reviewed information regarding a sewage treatment system variance request for the property located at 38 Douglas Street, Xenia, Ohio, 45385, Xenia Township, Parcel ID M36000200301010800 on behalf of the owner Mr. Bo Nickles.

#24-03-18-10. Ms. Ellison moved approval of the variance request. Mr. Root second the motion.

ADDITIONAL BUSINESS

Dr. Mickle recognized Ms. Alayna Romer, Health Educator, Greene County Public Health, for providing a fantastic Naloxone training presentation to the pharmaceutical and nursing students at Cedarville University, Monday, March 18, 2024.

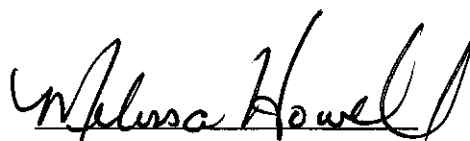
Ms. Ellison congratulated the health department for the expansion of their mail-order naloxone program which now includes fentanyl test strips which is an essential tool to combatting the opioid crisis.

Health Commissioner Howell reminded the board the District Advisory Council will hold its annual meeting on Tuesday, March 19, 2024, at 6:00 pm, conference room 124, Greene County Public Health.

Health Commissioner Howell reminded the board the Employee Appreciation Breakfast and Recognition Award Banquet will be held on April 4, 2024, 8:30 a.m.

Having no further business, the March 18, 2024, Greene County Board of Health meeting adjourned at approximately 6:42 p.m.


Jane Clifton, President


Melissa A. Howell, Secretary