

BOARD OF HEALTH MINUTES

MAY 2, 2019

The Greene County Board of Health met in regular session Thursday, May 2, 2019, at the Greene County Public Health office. The meeting convened at approximately 6:30 p.m. In attendance: Andrew Root, President; William Beeman, Jane Clifton, Scott Filson, Scott Hammond, Elaine Hughes, Melvin Johnson, Charlene Montague, Kathy Saunders, Tamisha Samiec, and Thomas Selden. Excused: William Harden and Nancy Terwoord. Staff in attendance: Melissa Howell, Health Commissioner; Kevin Sharrett, MD, Medical Director; Robyn Fosnaugh, Mark Isaacson, Susan Martin, Noah Stuby, and Jeff Webb.

Mr. Root, "All right everyone let's call to order the May 2, 2019, meeting of the Greene County Board of Health. I don't think we have any guests. Everybody knows Mark Isaacson. So, do I have a motion to adopt the agenda?"

Ms. Montague, "I move that we adopt the May 2, 2019, agenda."

Mr. Root, "Thank you Charlene (Montague). Is there a second?"

Ms. Saunders, "Second."

Mr. Root, "Okay. Any discussion? All right. All those in favor signify with aye. Any opposed? Motion passes."

ADOPTION OF AGENDA

#19-05-02-02. Ms. Montague moved to adopt the agenda. Ms. Saunders seconded the motion.

The motion carried by acclamation.

Mr. Root, "Thanks. We can move on now to approval of the April 4, 2019, meeting minutes. Any changes? Is there a motion to approve the meeting minutes?"

Ms. Clifton, "So moved."

Mr. Root, "Is there a second?"

Ms. Hughes, "Second."

Mr. Root, "Thank you Elaine (Hughes). Any discussion? Okay, hearing none, all those in favor signify with aye. Any opposed? The motion passes. Now we can move on to our presentation. Mr. Isaacson is going to talk to us about the sewage treatment system operation and maintenance program."

MINUTES OF PREVIOUS MEETING

#19-05-02-03. Ms. Clifton moved to approve the minutes of the April 4, 2019, Greene County Board of Health meeting. Ms. Hughes seconded the motion.

The motion carried by acclamation.

PRESENTATION

Mark Isaacson presented on the Sewage Treatment System Operation and Maintenance Program.

Mr. Root, "All right. Thank you Mark (Isaacson)."

Mr. Isaacson, "If you want a copy of that, just let me know. I can get it to Susan (Martin) for you."

Mr. Root, "Okay, let's move on now to financial reports. Noah (Stuby)."

FINANCIAL REPORTS

Mr. Stuby, "I don't have anything too far out of the ordinary for this evening. So, the first thing being the voucher summary on your goldenrod. I'll give you a moment to look through that. While you're looking through that, one thing I will highlight in that, this month we do have a \$30.00 late fee charge for the DP&L bill. The bill was processed but it was not uploaded into the financial system so, it didn't get actually paid even though it was processed. So, there is a \$30.00 late fee on the, included on the voucher summary."

Mr. Root, "Any questions for Noah (Stuby)? Okay, then we'll move on."

Mr. Stuby, "The next document up would be just the appropriation transfers between lines so just the expense transfers. We didn't have any fund to fund transfers. Pretty much everything on here is just transferring some small amounts over to be able to do some of the regular operations. There is just one large one on there that I'll highlight and that was for \$13,500.00 and that was just so that we could pull from some of the money from the Help Me Grow program that was just in the cash so that they could use that to spend their marketing funds before the end of their grant year. So, that's why that amount is so large. So that money was out there it just wasn't appropriated to an expense line item to start the year."

Mr. Root, "Questions for Noah (Stuby) about the appropriation transfers? All right. Move on to the next one."

Mr. Stuby, "Last report for this evening would be the Income and Expense Report and then the All Funds Report. The highlight I would have for the Income and Expense Report and the All Funds Report would be, we're at 33% of our overall budget spent for this time of year which is dead on with what you would anticipate for four months through and then overall revenue collected is 47%. So, that would be above what you would anticipate for four months through."

Mr. Root, "Any questions for Noah (Stuby)? All right, well then, we have a motion to approve the Voucher Summary, the appropriation transfers, between meeting appropriation transfers, fund transfers and accept the Income and Expenditure Report pending the audit."

Dr. Johnson, "So moved."

Mr. Root, "Thank you Dr. Johnson. Is there a second?"

Mr. Hammond, "Second."

Mr. Root, "Thank you Scott (Hammond). Any discussion? All right, hearing none, all those in favor signify with aye. Opposed? The motion passes."

#19-05-02-01. Dr. Johnson moved for the approval of the Voucher Summary, Appropriation Transfers, Between Meeting Appropriation Transfers, Fund Transfers and acceptance of the Income and Expenditure Report pending the audit. Mr. Hammond seconded the motion.

The motion carried by acclamation.

Mr. Root, "Thank you Noah (Stuby). We can move on to director reports. Dr. Sharrett."

DIRECTOR REPORTS

Dr. Sharrett, "This'll probably be the last month that you'll hear me mention flu. Hopefully it will be the last month you hear me mention the flu. It has really tapered down as you probably already know. I think its been over a week since we have seen anybody in the office that we either documented or just suspected with the flu. So, hopefully, this flu season will wind down. You can have flu anytime of year. You do occasionally see a case here and there but certainly not to the degree or magnitude that we see generally for us, anyway, between December and March. So, that's quieting down. Lots of talk about measles. Robyn (Fosnaugh) is the measles expert so I'll let her talk a little about that. Fortunately, as far as I know, unless she updates here, there hasn't been a case of measles in the state of Ohio yet."

Ms. Fosnaugh, "There's lots of literature. Lots of information and education out there on measles. We know it's going to happen. We're going to get a case. It's just a matter of time. So, we're just preparing out messaging. And we're all messaging in the same manner across the region. We had a couple of meetings this week and that was the topic. All the meetings we have regionally so we're getting ready and getting geared up kind of quietly."

Dr. Sharrett, "The message is getting out there because we have a lot of people calling and coming to the office and that ask about measles. Just on a personal note, not that you care, I don't want to share all of my personal information with you but, it was of interest to me. I was vaccinated as a child and recently had titers done and I was immune to rubella but not immune to the measles or mumps. So, I had an MMR shot also."

Mr. Beeman, "What year did the measles vaccination come out?"

Dr. Sharrett, "Robyn (Fosnaugh) can correct me because I'm sure she has it but to my knowledge the vaccinations started in 1963 and it's felt that if you were born before 1957 that you're immune."

Ms. Montague, "Are you sure? I never had the measles. But I was born well...I had to sit by somebody in school that had the measles."

Dr. Sharrett, "People can have sub-clinical reactions. I mean, just like any virus, some people, you know, we all react a little bit differently. So, you could have had it, a sub-clinical case of measles. The decision, I mean what we deal with, the decision is whether to be tested or just go ahead and take the vaccine, and in most cases, it makes more sense just to go take the vaccine."

Ms. Montague, "I hate to think I'd die of the measles."

Dr. Sharrett, "It's pretty awful."

Ms. Fosnaugh, "I did hear on the morning news that there is a cruise ship that they all quarantined on a cruise ship."

Mr. Root, "Well, thank you Dr. Sharrett. Okay, Robyn (Fosnaugh) anything? No, good. Okay, Jeff (Webb)?"

Mr. Webb, "Just one thing to add to what Mark (Isaacson) said on the O&M program. One thing that we're working on right now is to make an electronic O&M inspection form. The Baldwin Group is working on our database and we will have a tab where we'll actually get with the data when we're out in the field rather than hand write it into a form and then bring it back to the office and then put it in, put it into the computer. So, it should make us much more efficient. So, we're looking forward to that."

Mr. Isaacson, "I do have one comment. It is tick season and if you're out in the grass hiking, mowing the lawn just...we had a meeting a couple of weeks ago that people always think of mosquitoes and vector-borne disease from mosquitoes. However, ticks probably, I forget the percentage, it's 60 - 70% of all vector-borne diseases come from ticks. So, just be vigilant. Check your pets, your dogs, your cats if they're outside. Check yourself. You don't want to get bitten. Greene County is fortunate that we typically don't have the deer tick which causes Lyme disease or other pesky ticks, but we do have the American Dog tick. One of the diseases it carries is the Rocky Mountain Spotted Fever. We had a case in Ohio in recent years but just be vigilant for ticks because it is tick season."

Mr. Root, "Thank you Mark (Isaacson). And now we'll move on to the Health Commissioner's Report."

HEALTH COMMISSIONER'S REPORT

Health Commissioner Howell, "Well, good evening everyone. In the Health Commissioner's Report what I would like to point out is just from page two and you may have noticed this when you pulled in this evening, the front parking lot has now been asphalted in it's final form and it has been striped. So, it is finished. And, also, we did have to issue a correction to the Communicable Disease Report. Other than that, I have nothing."

Mr. Root, "Questions for Melissa (Howell)? We can move on to committee reports. Administrative Evaluation Committee, Mr. Beeman."

COMMITTEE REPORTS

Mr. Beeman, "The committee met to review the document that was created by our contractor in Columbus had some expertise. I handed out drafts last time. I have more. Basically, we were looking for a way to be able evaluate the health commissioner and this is in several parts. Part of it is the things that contained in her position description, job description, and the first section of the form goes over that. And the next part is the ten essential services of public health and then that's the next part. And then the progress on the strategic report and that is another part of this. And then there's a part of it that discussed the progress for meeting last year's goals. And we looked at what we had here and found a couple of things missing and it was a place on the form for next year's goals and also the form had our old initials and we wanted to change that to GCPH. And, what I did, I contacted the company and asked them to add those things, the goals and also changing to GCPH. I think it's more, when I got these (unintelligible). The committee had a really good feeling about this process and because it, we're doing her evaluation coming from all different areas and I think that this is the best we've ever had. And, Melissa (Howell) was with us in the meeting and she was happy with it too. Does anyone have any questions? Well, I would like to make a motion or ask the board to approve the form with the additional things that I've talked about, the page numbering and changing our initials on there and having that the part for her goals. I've sent that to the company and I'm just waiting for their response. And, thank you to the committee for everything."

Mr. Root, "Since that came out of committee, I don't think we need a second. But, is there any discussion?"

Dr. Johnson, "I want to point out something. Just as a general, it doesn't apply directly to the document that we have here, however, in the Board and Administrator for Board Members sheet that we received in our packets, there are two things that are mentioned; one rules for administrator evaluation and what to avoid in executive director evaluations. I think these are just some tips for those of us who are doing this to look at and make sure we are going in the right direction. I want to say something else, if I may. Every once in awhile we get one of these sheets and it says that the board should have a retreat. Since I've been on the board, we've never had one. I think the purpose of a retreat is to kind of get our feelings about what each us are doing, what strengths that we have. What strengths we bring to the board. Those types of things have, they're topics that are used or are saying that are used by an organization that I belong to that getting to the know the best of one another and I think from time to time, particularly if we have new people coming on board, we ought to think about that. Just a suggestion."

Mr. Root, "Thank you Dr. Johnson. Well, why don't we put it on the agenda for next month to talk about whether folks want a retreat. All right. Any other questions, discussion about the evaluation?"

Mr. Selden, "I've got to say since the legislature has recently authorized our use of our alias instead of our quote name, I don't have any objection to the changes that Bill (Beeman) has requested."

Mr. Root, "All right. Any other discussion? All right then will all those in favor of approving the performance evaluation tool with the changes noted by Mr. Beeman signify with aye? Opposed?"

Motion passes. Thank you Bill (Beeman) for all your work on that. Okay, Finance/Audit Committee, Mr. Selden.”

Mr. Selden, “No report.”

Mr. Root, “Personnel Committee, Dr. Johnson.”

Dr. Johnson, “No report.”

Mr. Root, “Planning and Evaluation Committee, Mr. Hammond.”

Mr. Hammond, “No report.”

Mr. Root, “Is there a need for an Executive Session? Okay. We can move on to Personnel. Any Personnel?”

Health Commissioner Howell, “No.”

Mr. Root, “Good. New Business? I want to add something here. Just mention something but I want to do the July board of health meeting first.”

EXECUTIVE SESSION

No Executive Session.

PERSONNEL

No Personnel.

NEW BUSINESS

Health Commissioner Howell, “The July board of health meeting falls on July 4. So, due to the holiday, would the board prefer to meet on July 11? The following Thursday.”

Mr. Filson, “I say yes.”

Mr. Root, “All right. Very well then. Tom (Selden) can make a motion for the meeting to take place on July 11.”

Mr. Selden, “So moved.”

Mr. Root, “Thank you Tom (Selden). Is there a second?”

Dr. Samiec, “Second.”

Mr. Root, “Thanks Dr. Samiec. All right. Is there any discussion? All right, all those in favor signify with aye. Opposed? If you, we should have two sign-in sheets. One for this month and one for last month, a few of us, including myself, forgot to sign last month. So, if you haven’t gotten it please, or if it is near you, pass it along. You also should have had a conflict of interest

form for 2018. We had already signed that but in the move the originals got misplaced. So, just sign again. Okay, all right. Any other new business? Let us move on then to old business. Dissolution of the foundation.”

OLD BUSINESS

Health Commissioner Howell, “So, we received notice that the foundation has been dissolved as of this month and all of the transactions but one have cleared the bank. So, I’ve already contacted Greene Giving as far as transferring the dollars over. So, that should take place before your next meeting. As far as the scholarship for that and the scholarship information, on our website, www.gcph.info, we removed the foundation information and replaced that with the information regarding how someone could go about getting a scholarship or information about the scholarship. So, if you want to read that and check that out, it’s out there.”

Mr. Root, “Questions for Melissa (Howell) about the dissolution of the foundation? Okay. Move on to resolution for Tobacco 21.”

Health Commissioner Howell, “Last month Kirsten (Bean) had talked to you about Tobacco 21. I believe Nancy (Terwoord) had posed the question ‘What can we do?’ And Kirsten (Bean) had said perhaps consider a resolution in support of Tobacco 21. So, we included that in your packets. I’ll give you a few minutes for you guys to read over that if you haven’t read it already and you could pass it tonight or if you want further consideration of it, that’s fine. As you probably know, it’s in the governor’s budget right now. It is likely to pass statewide. Most people feel that once the governor puts something in a budget, it’s unlikely it will come back out. It’s just a matter of which provisions would make it into the budget.”

Mr. Root, “Everybody had a chance to read the resolution? Any questions? Is there a motion to approve the resolution? Or do you want to table it until next month.”

Mr. Beeman, “So moved.”

Mr. Root, “Bill (Beeman). All right.”

Ms. Hughes, “Second.”

Mr. Root, “Thanks Elaine (Hughes). Any discussion?”

Mr. Root, “I just, I have a question, Melissa (Howell). You shouldn’t take it that I’m opposed to this, but you have in here e-cigarettes, the vaping stuff. Is that part of the governor’s thing too?”

Health Commissioner Howell, “Yes.”

Mr. Root, “All right. Okay. Too bad Nancy’s (Terwoord) not here. She would happy about this. All right. Any other discussion? Hearing none, all those in favor of the resolution signify with aye. Opposed? The motion passes.”

#19-05-02-04. Mr. Beeman moved the following:

The Greene County Board of Health recognizes that the use of tobacco products has devastating health and economic consequences.

WHEREAS: Commercial tobacco use is the foremost preventable cause of premature death in America. It causes nearly half a million deaths annually and has been responsible for 20.8 million premature deaths in the U.S. since the first Surgeon General's report on smoking in 1964; and

WHEREAS: Tobacco product use leads to more than \$300 billion in health care and lost worker productivity costs each year; and

WHEREAS: Greene County Public Health further recognizes that young people are particularly susceptible to the addictive properties of tobacco products, and that youth that begin using tobacco products are particularly likely to become lifelong users; and

WHEREAS: The financial impact of tobacco minimum legal sales age 21 policies on retailers is likely to be minimal. Minimum legal sales age 21 policies work gradually over time to reduce rates of smoking initiation and smoking prevalence. As a result, it is likely that there will be little short-term effect on tobacco sales revenue.

SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:

Section 1. The Greene County Board of Health supports the development of strong tobacco minimum legal sales age 21 policies that will:

- Define tobacco products to include current and future tobacco products, including e-cigarettes;
- Prohibit the sale of tobacco products to persons under the age of 21;
- Require the tobacco retailer or their employee to verify the age of the purchaser prior to the sale;
- Require tobacco retailers to post signs stating that sales to persons under age 21 are prohibited;
- Provide authority for the state, county, or municipality to inspect tobacco retailers for compliance with minimum legal sales age 21 policies.

Ms. Hughes seconded the motion.

The motion carried by acclamation.

Mr. Root, "Last but not least, is there any additional business?"

ADDITIONAL BUSINESS

Health Commissioner Howell, "I have two minor items. One is you may have noticed in your packet that Rick Schairbaum and the Environmental staff got a thank you for the work that they did for the 22nd Annual Taste of Greene County. They came out and they did some education and instruction prior to the event. They got a nice thank you letter for that from the Beaver Creek Chamber of Commerce. And secondly there's a new book out. It's called *A First Responders Guide to Provide Services to Special Needs Citizens*. The book is authored by Byron Betsinger. He is a retired battalion fire chief from Beaver Creek Township and in it he mentions Greene County Public Health. Greene County is one of the only counties that has done some work around special needs populations during emergencies. And his statement in here is that, it was a call about an individual who weighed about 300 pounds. Those of you who have been around for awhile may remember this case but 'The confusion surrounding this call was alarming and all the players involved decided it was high time to meet to discuss the issues that were raised. It included the fire department, Greene CATS, Greene County Health Department, Greene County Developmental Disabilities, and Greene Inc., which provides daycare and employment for disabled people. At the meeting it emerged that none of the agencies knew exactly what the other's mandates, responsibilities and services consisted of. Thankfully the lines of communication were opened, and I felt an immediate need to increase knowledge of special needs in all fire and law enforcement agencies.'" And, so, this is where Rob's Rescue, if you've heard of Rob's rescue here in Greene County, that committee was born and is still meeting today."

Mr. Root, "Questions for Melissa (Howell) about additional business? All right. I'll entertain a motion to adjourn."

Ms. Hughes, "So moved."

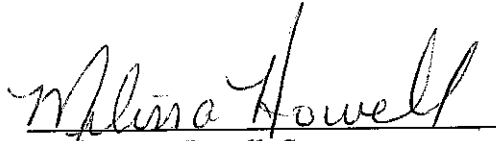
Dr. Johnson, "Second."

Mr. Root, "We are adjourned. Thank you everyone."

The May 2, 2019, Greene County Board of Health meeting adjourned at approximately 7:14 p.m.



Andrew Root, President



Melissa A. Howell, Secretary