

# BOARD OF HEALTH MINUTES

## JULY 12, 2018

The Greene County Board of Health met in regular session Thursday, July 12, 2018, at the Greene County Public Health office. The meeting convened at approximately 6:35 p.m. In attendance: Andrew Root, President; William Beeman, Scott Filson, Scott Hammond, Elaine Hughes, Melvin Johnson, Charlene Montague, Tamisha Samiec, Nancy Terwoord and Teresa Zryd. Excused: Sharon Christman, Kathy Saunders, Thomas Selden.  
Staff in attendance:

Susie Brooks  
Karen Burchfield  
Kim Caudill  
Joleen Channels  
Juanita Davis  
Jillian Drew  
Tish Faler  
Robyn Fosnaugh  
Laurie Fox  
Pam Hamer  
Melissa Howell  
Mark Isaacson  
Nancy Kessinger  
Tonja Lively  
Susan Martin

Lisa Myers  
Teresa Myers  
Jerrolyn Orr-Carstens  
Deirdre Owsley  
Christine Propes  
Jared Redmond  
Shernaz Reporter  
Jennifer Reynolds  
Amy Schmitt  
Apryl Taylor  
Molly Vaught  
Karen Ward  
Jeff Webb  
Zoxehilt Zuniga

Guests in attendance: Mr. and Mrs. Mark Mulvaney.

### ADOPTION OF AMENDED AGENDA

Mr. Root noted requested changes to the presented agenda.

#18-07-12-2. Ms. Montague moved to adopt the agenda as amended. Dr. Johnson seconded the motion.

The amended agenda was adopted by acclamation.

### MINUTES OF PREVIOUS MEETING

#18-07-12-3. Mr. Beeman moved for the approval of the minutes of the June 1, 2018, Greene County Board of Health meeting. Dr. Johnson seconded the motion.

The amended minutes of the June 1, 2018 Greene County Board of Health meeting were approved by acclamation with Ms. Hughes abstaining.

**ENVIRONMENTAL HEALTH**

Mr. Webb presented and explained the proposed 2019 Environmental Health Fees. Mr. Webb reported that no comment has been received regarding the proposed license fees. However, Mark Mulvaney, Mulvaney's Sports Pub, is in attendance at the meeting. Mr. Mulvaney, "It was basically, the concern wasn't with the monthly or yearly renewal as it was the Level Two training. The cost of that Level Two training, I currently have five employees and I would, I would be required to send all five employees to that \$150.00 class to throw pizza in the oven and, you know, with the turnover rate in the bar industry I could spend a fortune throughout the year sending employees to put a frozen pizza in the oven. Instead, I think we are going to talk to Rick (Schairbaum) tomorrow to see if we can come up with something. A compromise."

Mr. Webb confirmed a meeting with Mr. Mulvaney.

The board held the second reading of the proposed 2019 fees as presented:

| <b>GREENE COUNTY PUBLIC HEALTH</b>    |                                     |                                     |                                     |                                     |
|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <b>2019 Proposed License Fees</b>     |                                     |                                     |                                     |                                     |
|                                       | <b>Health District Portion Only</b> | <b>Health District Portion Only</b> | <b>Health District Portion Only</b> | <b>Health District Portion Only</b> |
| <b>PROGRAM</b>                        | <b>2016</b>                         | <b>2018</b>                         | <b>2019 Max Fees</b>                | <b>2019 Proposed Fees</b>           |
| <b>Food License</b>                   |                                     |                                     |                                     |                                     |
| <b>Operations &lt; 25,000 sq. ft.</b> |                                     |                                     |                                     |                                     |
| Level 1                               | \$ 220.00                           | \$ 170.00                           | \$ 180.79                           | \$ 180.00                           |
| Level 2                               | \$ 250.00                           | \$ 195.00                           | \$ 204.13                           | \$ 200.00                           |
| Level 3                               | \$ 500.00                           | \$ 385.00                           | \$ 393.61                           | \$ 390.00                           |
| Level 4                               | \$ 650.00                           | \$ 490.00                           | \$ 500.01                           | \$ 500.00                           |
| <b>Operations &gt; 25,000 sq. ft.</b> |                                     |                                     |                                     |                                     |
| Level 1                               | \$ 330.00                           | \$ 250.00                           | \$ 262.93                           | \$ 260.00                           |
| Level 2                               | \$ 350.00                           | \$ 260.00                           | \$ 276.93                           | \$ 270.00                           |
| Level 3                               | \$1,200.00                          | \$ 750.00                           | \$ 990.98                           | \$ 800.00                           |
| Level 4                               | \$1,350.00                          | \$ 900.00                           | \$1,050.72                          | \$ 900.00                           |
| Mobile Operation                      | \$ 130.00                           | \$ 145.00                           | \$ 165.56                           | \$ 150.00                           |
| Vending Location                      | \$ 43.79                            | \$ 44.90                            | \$ 40.29                            | \$ 40.00                            |
| Temporary Operation per Event         | \$ 60.00                            | \$ 56.00                            | \$ 59.45                            | \$ 56.00                            |



|   |                                   |                                   |           |                        |
|---|-----------------------------------|-----------------------------------|-----------|------------------------|
| Food Operation Training -<br>Level I per person                         |                                   | \$ 30.00                          |           | \$ 30.00               |
| Food Operation Training -<br>Level II per person                        |                                   | \$ 150.00                         |           | \$ 150.00              |
| Food Operation Training -<br>Level II per person - Proctor<br>Test Only |                                   | \$ 75.00                          |           | \$ 75.00               |
| Food Operation Training -<br>Level I Onsite                             | \$ 250.00                         | \$ 250.00                         |           | \$ 250.00              |
| Plan Review - Commercial  | \$ 350.00                         | \$ 350.00                         |           | \$ 350.00              |
| Plan Review -<br>Noncommercial  | \$ 150.00                         | \$ 150.00                         |           | \$ 150.00              |
| Sampling Fee  |                                   | \$ 100.00 +<br>Lab Fee            |           | \$ 100.00 +<br>Lab Fee |
| <b>Swimming Pools, Spas, and<br/>Special Use Pool License</b>           | \$ 450.00                         | \$ 380.00                         | \$ 358.54 | \$ 355.00              |
| Each additional Location  | \$ 200.00                         | \$ 225.00                         | \$ 189.46 | \$ 185.00              |
| Bathing Beach Permit  | \$ 225.00                         | \$ 225.00                         |           | \$ 225.00              |
|   |                                   |                                   |           |                        |
| <b>RV Parks and Camps</b>   |                                   |                                   |           |                        |
| 50 or fewer lots  | \$ 400.00                         | \$ 400.00                         | \$ 423.74 | \$ 400.00              |
| More than 50 lots (each<br>add'l lot)                                   | \$ 400.00 +<br>\$ 4.00 per<br>lot | \$ 400.00 +<br>\$ 4.00 per<br>lot |           |                        |
| Temporary Park Camp (per<br>event) 50 or fewer lots                     | \$ 250.00                         | \$ 250.00                         | \$ 309.47 | \$ 250.00              |
| Temporary Park Camp (per<br>event) 50 lots or more                      | \$ 250.00 +<br>0.50 per<br>lot    | \$ 250.00 +<br>0.50 per lot       |           |                        |
|   |                                   |                                   |           |                        |
| <b>Resident Day Camp</b>  | \$ 300.00                         | \$ 200.00                         | \$ 233.41 | \$ 200.00              |
|   |                                   |                                   |           |                        |
| <b>Trash Truck Permits</b>  | \$ 50.00                          | \$ 50.00                          |           | \$ 50.00               |
|   |                                   |                                   |           |                        |
| <b>Tattoo Parlor and Body<br/>Piercing</b>                              | \$ 550.00                         | \$ 384.00                         | \$ 449.00 | \$ 384.00              |
| Temporary Location-up<br>to 5 days                                      | \$ 200.00                         | \$ 200.00                         |           | \$ 200.00              |
| Plan Review Fee   | \$ 200.00                         | \$ 200.00                         |           | \$ 200.00              |
|   |                                   |                                   |           |                        |
| <b>Hunger Task Force Home<br/>Inspections</b>                           | \$ 50.00                          | \$ 50.00                          |           | \$ 50.00               |

|   |           |           |           |                     |
|---|-----------|-----------|-----------|---------------------|
| <b>Private Water Systems</b>                  |           |           |           |                     |
| New Well Permit - Residential                 | \$ 250.00 | \$ 235.00 | \$ 260.59 | \$ 260.00           |
| New Well Permit - Commercial                  | \$ 260.00 | \$ 245.00 |           | \$ 260.00           |
| Convert Well Permit - Residential             | \$ 300.00 | \$ 300.00 |           | \$ 300.00           |
| Convert Well Permit - Commercial              | \$ 310.00 | \$ 310.00 |           | \$ 310.00           |
| Alteration: Residential                       | \$ 200.00 | \$ 250.00 | \$ 265.62 | \$ 255.00           |
| Alteration: Commercial                        | \$ 210.00 | \$ 245.00 |           | \$ 255.00           |
| Test Well Permit                              | \$ 150.00 | \$ 125.00 |           | \$ 125.00           |
| Well Sealing Permit- Residential & Commercial | \$ 150.00 | \$ 136.00 | \$ 141.89 | \$ 140.00           |
| Pond Permit                                   | \$ 600.00 | \$ 600.00 |           | \$ 600.00           |
| Variance Application Fee                      | \$ 200.00 | \$ 180.00 | \$ 285.68 | \$ 180.00           |
| Water Contractor Inspection                   | \$ 250.00 | \$ 250.00 |           | \$ 250.00           |
| Water Hauling Vehicle Registration            | \$ 200.00 | \$ 137.00 | \$ 323.80 | \$ 150.00           |
| Water Hauling w/unapproved H2O                | \$ 400.00 |           |           |                     |
| Water System Certification                    | \$ 150.00 | \$ 132.00 | \$ 262.49 | \$ 150.00           |
| Water Sample - Bacteriological - w/permit     | \$ 100.00 | \$ 100.00 | \$ 114.61 | \$ 100.00 + Lab fee |
| Water Sample - Bacteriological - w/o permit   | \$ 100.00 | \$ 100.00 | \$ 144.69 | \$ 100.00 + Lab fee |
| Water Sample - All Others                     | \$ 100.00 | \$ 100.00 | \$ 114.61 | \$ 100.00 + Lab fee |
| Water Sample - Lead                           |           |           |           |                     |
| Water Sample - Nitrate                        |           |           |           |                     |
| Water Sample - Nitrate-Nitrite                |           |           |           |                     |
| Water Sample Filing Fee                       | \$ 100.00 | \$ 100.00 |           | \$ 100.00           |
|   |           |           |           |                     |
| <b>Household Sewage Program,</b>              |           |           |           |                     |
| <b>Small Flow Sewage Program</b>              |           |           |           |                     |
| <b>Gray Water Recycling Program</b>           |           |           |           |                     |
| Installer Registration                        | \$ 150.00 | \$ 150.00 | \$ 153.73 | \$ 150.00           |

|   |           |           |            |           |
|---|-----------|-----------|------------|-----------|
| Service Provider<br>Registration                                  | \$ 150.00 | \$ 150.00 | \$ 145.10  | \$ 145.00 |
| Septage Hauler Registration                                       | \$ 150.00 | \$ 150.00 | \$ 152.25  | \$ 150.00 |
| Repair Mound Design Fee   | \$ 700.00 | \$ 700.00 |            | \$ 700.00 |
| Repair Design Fee   | \$ 600.00 | \$ 600.00 | \$1,232.55 | \$ 600.00 |
|   |           |           |            |           |
| Site Review Application --<br>(Preliminary)                       | \$ 150.00 | \$ 150.00 | \$ 161.60  | \$ 160.00 |
| Site Review Fee (Design)  | \$ 400.00 | \$ 353.00 | \$ 364.16  | \$ 360.00 |
| Installation Permit Fee -<br>New or Replacement                   | \$ 350.00 | \$ 370.00 | \$ 382.74  | \$ 370.00 |
| Small Flows Installation<br>Permit Fee-New or<br>Replacement      |           |           |            | \$ 350.00 |
| Installation Permit Fee -<br>Alteration                           | \$ 350.00 | \$ 350.00 | \$ 730.64  | \$ 350.00 |
| Small Flows Installation<br>Permit Fee-Alteration                 |           |           |            | \$ 350.00 |
| Mound Installation Permit<br>Fee                                  | \$ 525.00 | \$ 525.00 | \$ 597.83  | \$ 525.00 |
| Abandonment Application   | \$ 100.00 | \$ 100.00 |            | \$ 100.00 |
| Lot Split   | \$ 200.00 | \$ 320.00 | \$ 408.42  | \$ 350.00 |
| <b>Operation Permit &amp;<br/>Periodic Inspection Fee</b>         |           |           |            |           |
| Initial Operation Permit &<br>Inspection Fee                      |           |           |            |           |
| with permit (1-Yr Permit)   | \$ 100.00 | \$ 100.00 | \$ 452.29  | \$ 100.00 |
| Operation Permit Renewal<br>Fee - Mechanical & Non-<br>Mechanical | \$ 50.00  | \$ 50.00  |            | \$ 50.00  |
| Small Flows Initial<br>Operating Permit                           |           |           |            | \$ 100.00 |
| Small Flows Operation<br>Permit Renewal Fee                       |           |           |            | \$ 50.00  |
| Periodic Inspection Fee   | \$ 150.00 | \$ 100.00 |            | \$ 100.00 |
| Periodic Inspection Fee-<br>Small Flows                           |           |           |            | \$ 100.00 |
| Re-inspection Fee   | \$ 150.00 | \$ 150.00 |            | \$ 150.00 |
| Sewage Certification  | \$ 200.00 | \$ 195.00 | \$ 317.52  | \$ 200.00 |
| Collector Tile Fee  | \$ 200.00 | \$ 200.00 |            | \$ 200.00 |
| Septage Hauler Vehicle  | \$ 50.00  | \$ 50.00  | \$ 38.91   | \$ 38.00  |
| Domestic Septage Land<br>Application                              |           |           |            |           |

|                                      |                        |                        |  |                        |
|--------------------------------------|------------------------|------------------------|--|------------------------|
| Initial Fee                          | \$ 300.00              | \$ 300.00              |  | \$ 300.00              |
| Renewal Fee                          | \$ 150.00              | \$ 150.00              |  | \$ 150.00              |
| Sampling Fee                         | \$ 100.00<br>+ Lab fee | \$ 100.00 +<br>Lab fee |  | \$ 100.00 +<br>Lab fee |
| Variance Application Fee             | \$ 150.00              | \$ 150.00              |  | \$ 150.00              |
| Consultation Fee per hour            | \$ 200.00              | \$ 200.00              |  | \$ 200.00              |
| Fees charged by GSWCD                | COST                   | COST                   |  | COST                   |
| <b>HB 110 - O &amp; M fees</b>       |                        |                        |  |                        |
| Mechanical (1-Yr Permit)             | \$ 200.00              | \$ 200.00              |  | \$ 200.00              |
| Non-Mechanical (3-Yr Permit)         | \$ 150.00              | \$ 150.00              |  | \$ 150.00              |
| <b>Plumbing Program</b>              |                        |                        |  |                        |
| Plumber Registration                 | \$ 200.00              | \$ 200.00              |  | \$ 200.00              |
| Plumbing Permit                      | \$ 40.00               | \$ 40.00               |  | \$ 40.00               |
| Additional for each fixture          | \$ 12.00               | \$ 12.00               |  | \$ 12.00               |
| Water Service Permit:<br>Residential | \$ 75.00               | \$ 75.00               |  | \$ 75.00               |
| per foot additional over<br>100 feet | \$ 0.50                | \$ 0.50                |  | \$ 0.50                |
| Water Service Permit:<br>Commercial  | \$ 100.00              | \$ 100.00              |  | \$ 100.00              |
| per foot additional over<br>100 feet | \$ 0.50                | \$ 0.50                |  | \$ 0.50                |
| Sewer Permit: Residential            | \$ 75.00               | \$ 75.00               |  | \$ 75.00               |
| per foot additional over<br>100 feet | \$ 0.50                | \$ 0.50                |  | \$ 0.50                |
| Sewer Permit: Commercial             | \$ 100.00              | \$ 100.00              |  | \$ 100.00              |
| per foot additional over<br>100 feet | \$ 0.50                | \$ 0.50                |  | \$ 0.50                |
| Water Heater Permit                  | \$ 40.00               | \$ 40.00               |  | \$ 40.00               |
| Water Softener Permit                | \$ 40.00               | \$ 40.00               |  | \$ 40.00               |
| Irrigation System Permits            | \$ 60.00               | \$ 60.00               |  | \$ 60.00               |
| Re-inspection Fee                    | \$ 50.00               | \$ 50.00               |  | \$ 50.00               |
| Plan Review Fee -<br>Commercial      |                        |                        |  |                        |
| 1-10 Fixtures                        | \$ 50.00               | \$ 50.00               |  | \$ 50.00               |
| 11-30 Fixtures                       | \$ 100.00              | \$ 100.00              |  | \$ 100.00              |
| 31-51 Fixtures                       | \$ 150.00              | \$ 150.00              |  | \$ 150.00              |
| 51 + Fixtures                        | \$ 200.00              | \$ 200.00              |  | \$ 200.00              |

**FINANCIAL REPORTS**

Health Commissioner Howell highlighted items from the voucher summary, appropriation transfers, fund transfers, and June income and expenditure report and answered board questions satisfactorily.

#18-07-12-1. Dr. Zryd moved to approve the bill/voucher summary, appropriation transfer(s), and accept the income and expenditure report pending the audit. Mr. Filson seconded the motion.

The motion carried by acclamation.

**COMMUNITY HEALTH SERVICES**

Ms. Fosnaugh will provide a Hepatitis A presentation at next month's meeting.

**HEALTH COMMISSIONER'S REPORT**

Health Commissioner Howell highlighted the following items from the Health Commissioner's Report and answered board questions satisfactorily:

1. Progress is being made on the Strategic Plan including doing surveys at the upcoming fairs and festivals.
2. Heat risk to seniors.
3. Tuberculosis.
4. Annual outbreaks in past years.

As part of the Health Commissioner's Report:

1. Chris Josselyn, Senior Project Manager for Shook Construction, provided an update on the new building.
2. Mark Isaacson, Amy Schmitt and Karen Ward spoke about their years with Greene County Public Health and the impact of the old and the new building.

Health Commissioner Howell spoke regarding the talent of the health district team and expressed appreciation for the health district's progress.

**COMMITTEE REPORTS**

Administrative Evaluation Committee – Mr. Beeman reported on behalf of the Administrative Evaluation Committee on the health commissioner's annual evaluation and passed out a copy of the evaluation. Mr. Beeman expressed his appreciation for the health commissioner's and the team's performance.

#18-07-12-4. Dr. Johnson moved on behalf of the Administrative Evaluation Committee the approval of the health commissioner's evaluation report. The vote was recorded as follows:

|             |         |              |         |
|-------------|---------|--------------|---------|
| Mr. Beeman  | Aye     | Ms. Montague | Aye     |
| Mr. Filson  | Aye     | Mr. Root     | Aye     |
| Mr. Hammond | Aye     | Dr. Samiec   | Aye     |
| Ms. Hughes  | Opposed | Ms. Terwoord | Aye     |
| Dr. Johnson | Aye     | Dr. Zryd     | Abstain |



The motion carried.

Bylaw Committee – Mr. Root, “Now, Bylaws Committee. It really wasn’t the bylaws and that was my communication error. It was an Ad Hoc Committee that I formed after the last board meeting to, and it was composed of Dr. Zryd, Scott Filson, and Tom Selden and I. Tom (Selden) couldn’t be here tonight because he has a family commitment. But, we met on Monday and we discussed the issue of how does the board, what is the board’s role in the hiring and evaluation of the medical director. And the committee was unanimous that we just would like for Melissa (Howell) to do the leg work, of course, bring us the curriculum vitae of the candidates and we as a board we, as a board, would then vote yes or no. As far as the evaluation, I think, we decided that the day-to-day administrative stuff was going to be Melissa (Howell). But, we decided that we should pay the director a monthly fee, negotiated, and no matter whether or what he does or how, or whatever, and then if his time goes over that then he can submit additional time. I’m not 100% sure that we set a rate, but we talked about it. So that is issue one. So, we are recommending that the final cut of candidates come before us. The board will then vote on it and then I don’t think we thought we needed to evaluate the medical director. That’s Melissa’s job but if there is an issue, it comes back to the board. Did I capture that right? Okay, issue two is, we have been without a medical director. We have, for lack of a better term, a backup. I think Melissa (Howell) and the staff are a little bit concerned that if we have some kind of a major outbreak or whatever the case may be, we need somebody. Melissa (Howell) has suggested Dr. Kevin Sharrett as the next medical director. Melissa (Howell) why don’t you talk a little bit about your process and the vitae is here if anyone wants to see it. I think a lot of us know he is county coroner and doctor in Jamestown and all around. But, here I will pass it around if anyone wants to look at it. Why don’t you explain a little about your process?”

Health Commissioner Howell, “Okay. Well, by law, the board has to hire a medical director if their health commissioner is not a physician, or a veterinarian, optometrist or ophthalmologist or something so we had our previous medical director for many, many years and he is not with us now. And, so, it came time where we needed to develop another contract; these are independent contracts and knowing the business that you all do I know that many have expressed a preference for an infectious disease doctor. However, many of them are incredibly busy and the next most frequent thing that we interact with physicians on would be emergency preparedness. So, Dr. Sharrett is our coroner currently. There is no conflict in the law as far as, if he were to serve as our medical director and coroner for the county. We already work with him on child fatality. We are working with him on family assistance centers. We work with him on any emergency preparedness that might have to do with mass fatality in the community. In fact, if you read back through the history of Greene County, you’ll see that that’s one of the earliest things that the township trustees did was work with the county coroner to make Woodland Cemetery here in Xenia. So, it seemed a natural fit. He is interested and that would be my recommendation. So, the other part of the law is just that whoever is hired, I would have to recommend him too. I’ve worked in counties where it’s been different ways and the way the law is that he is responsible, or she is responsible to the board of health and the contract reads that the administrative things, it’s has always read this, that the administrative things are handled by the health commissioner. So, really nothing has changed other than we’ll bring it to you for your approval.”

Mr. Root, “Any questions for Melissa (Howell)?”



Ms. Terwoord, "Well, I thought, I missed the last meeting. But, I thought the meeting before there was another name that had been mentioned that ... was that just under consideration to be the medical director?"

Health Commissioner Howell, "Well, we have Dr. Stephen Burdette as the backup."

Ms. Terwoord, "In place now as backup."

Dr. Zryd, "He declined."

Ms. Terwoord, "For full time? Okay. So, the other question was, we're going to establish a set hourly rate is that or monthly rate? For x number of hours."

Health Commissioner Howell, "So, our previous prosecutor did not want a monthly amount and required us to put in like an hourly enumeration with a total cap on the contract. I've talked to Alice (DeWine) and she is okay with just a monthly amount."

Ms. Terwoord, "A set amount, not an hourly rate but a monthly amount for x number of hours?"

Health Commissioner Howell, "Not for an amount of hours. No."

Dr. Zryd, "This is an independent contractor."

Ms. Terwoord, "Right."

Dr. Zryd, "So, you're paying for his name."

Ms. Terwoord, "Right. But, he could work 100 hours, or he could work 1000 hours."

Dr. Zryd, "We are establishing that, on an annual basis we pay x and that will be split up in monthly. They'll send in invoices in monthly allotments regardless of what they do unless they, if there is an excessive amount of use of this person then..."

Ms. Terwoord, "Then we would look at that."

Dr. Samiec, "You're basically paying, you want to have the same arrangement that you had with the previous medical director that you're having, that you're having them put this person and he is agreeable to that. And the other question is, you say he has emergency preparedness, but I don't see that he has any training in that."

Health Commissioner Howell, "So, just by nature of being coroner, the way that we would interface with them would be, if you had to bury a lot of bodies, he would be working with us to select property in a township somewhere to do that. It is kind of an old way of doing things but that's the interface for emergency preparedness. The other thing that is in the contract would be just that, the requirement of the PHEP grant is that the health district has to make arrangements to be able to contact the medical director 24/7 and so twice a year we get a call. They tell us the

week before that this call is coming and they have to respond back to the Ohio Department of Health. But, no, he does not have direct training in the kind of emergency preparedness I think that is infectious disease-related. Although I am sure that he has handled some bodies that you would..."

Dr. Zryd, "But, Tami (Samiec) in terms of your emergency preparedness, what you are thinking about, no."

Dr. Samiec, "Not in that way. Right."

Dr. Zryd, "He knows what to do with bodies."

Dr. Samiec, "Dead bodies."

Ms. Hughes, "Well, I think most of that is done in Montgomery County. The don't in Greene County here."

Dr. Zryd, "No, they send it to Montgomery County."

Mr. Root, "I can tell you when I was in private practice, I had a number of wards that I was guardian over and Dr. Sharrett was doctor over a few of them. And, he was the most responsive person, doctor I have ever dealt with. I recall if he didn't answer, he would call me back the same day and he took a long time explaining things to me. I had to do a, I had to make a decision on whether to amputate this lady's, both of her legs, and he spent 30 minutes with me on the phone; giving me the pros and cons and I was very, very much impressed. So, so, and our former board member, nurse practitioner works for him. Angie Mickle works for him and has for some time, I think. She was the doctor on one of my wards and the whole office is just very good."

Dr. Samiec, "They just recently moved their office, though. They're not. They're moved out of that practice."

Mr. Root, "Oh, they're not?"

Dr. Zryd and Ms. Hughes, "It's in Jamestown still."

Dr. Zryd, "It is just down the street or up the road."

Mr. Hughes, "And, I think, they just opened on ninth."

Dr. Zryd, "Politics aside, with Kevin (Sharrett) for his pluses and minuses, he is Greene County. He's worked in Greene County. Where is Sabina? Where's Sabina?"

Mr. Isaacson, "He lives in Greene County."

Dr. Zryd, "He has a Sabina address."

Mr. Isaacson, "Yeah, he lives south of Bowersville on State Route 72 between..."

Dr. Zryd, "I saw State Route 72. So, he's been Greene County."

Mr. Isaacson, "He has a Sabina zip code because that's where it is down there but the house is in Greene County."

Mr. Root, "Yeah, he couldn't run for coroner unless he lived Greene County."

Dr. Zryd, "Right, When I saw that, I'm like I'm a little confused here."

Mr. Root, "So, to summarize, we have two recommendations. One is that the board involved in, by way of motion and second and approval and discussion, the hire and firing of the medical director. And, number two, the recommendation is that we hire Dr. Kevin Sharrett."

Dr. Zryd, "So, to be clear on the first one, just in case anyone has any questions, our intent is, should we need another one if Kevin (Sharrett) approved at this point, in the future candidates would come before us. Not personally, in person, as Scott (Filson) is very concerned about, but we would have access to their CVs to look at and to discuss and then Melissa (Howell) would have an opportunity or the health commissioner at the time would have the opportunity to give us their recommendation and we can either accept that or say well 'we happen to know more about this and we would like you to go back and re-look.' So, that, in terms of the selection process, they do, they are hired by the board. They are recommended by the health commissioner but selected by the board."

Mr. Root, "Right. That is exactly right."

Ms. Hughes, "Did we put out any requests for candidates? Or, did you just approach Dr. Sharrett?"

Health Commissioner Howell, "I think, in Teresa's (Zryd) words, there's probably slim pickings again, who would be interested in just this..."

Ms. Hughes, "I was just wondering if something was put out in, you know, through the medical society or...so that there were, maybe, physicians that were retired that might be interested. How would they have found out that this position was open?"

Health Commissioner Howell, "Well, many of our independent contracts are not advertised or anything like that."

Mr. Root, "Right. But, no, we didn't. But, you approached, I keep forgetting his name..."

Health Commissioner Howell, "Dr. Burdette."

Mr. Root, "But he didn't want it."

Dr. Johnson, "Is he the only person you considered?"

Health Commissioner Howell, "No."

Mr. Root, "Any other questions or comments?"

Ms. Terwoord, "Just so I understand, the board would be involved in the selection so if there were issues, as there were with the previous medical director, do they come to the board with those issues or do they go to the health commissioner?"

Mr. Root, "They would go to the health commissioner."

Ms. Terwoord "They officially report to the health commissioner?"

Dr. Zryd, "They don't report to the health commissioner. The health commissioner will direct any administrative issues and bring them to the board for discussion."

Ms. Terwoord, "So, we would have knowledge."

Dr. Zryd, "We would be...yes."

Mr. Root, "Anyone else? All right. So, is there a motion to accept the recommendation of the Ad Hoc Committee?"

Ms. Hughes, "At the same time?"

Mr. Root, "Would you prefer, let's do it separate."

Dr. Zryd, "I think separate would be better."

Mr. Root, "Fair enough. Fair enough. So, on the first one the recommendation is that, as we were just discussing, the board would be involved with hiring of the medical director and he reports to the board."

Ms. Montague, "Does he have a job description? Or, if he gets tired of this job, do you quit?"

Dr. Zryd, "Actually, we do have some delineation of what we expect from the medical director."

Ms. Montague, "There is something written?"

Dr. Zryd, "Yes, we as the Ad Hoc Committee, we've reviewed those."

Ms. Montague, "Okay."

Mr. Root, "And we can get the full board the contract, if you would like to see it. Have we finalized the fine print on that? The amount we're going to pay him and all that?"

Health Commissioner Howell, "It's in there. The prosecutor is still...:

Mr. Root, "Still looking at it. All right. Any other comments? Discussion?"

Ms. Montague, "Who fires him?"

Mr. Root, "We do."

Dr. Zryd, "We would. We would hire and fire."

Ms. Montague, "That sounds..."

Dr. Zryd, "We talked about that. If there was something that happened, and the person didn't act in the fashion that we would want, that would be brought to us and we would make that decision."

Mr. Root, "All right. All those in favor of the motion, signify with aye. Any opposed? Any abstentions?"

#18-07-12-5. Ms. Terwoord moved to approve the Ad Hoc Committee's process for hiring future medical directors as follows:

1. The health commissioner will assemble candidates.
2. Health commissioner will present the candidates' curriculum vitae to the board. and make a hiring recommendation.
3. The board by resolution will approve or disapprove the recommendation.
4. The board will review the proposed contract for medical director and approve or disapprove the contract.
5. The board president and health commissioner will both sign the contract.

The motion carried by acclamation.

Mr. Root, "Now, the second one is the recommendation that we hire Dr. Kevin Sharrett as the medical director. Is there a second? Without one, we will not have a medical director."

Mr. Filson, "Can I second it because I was on the committee."

Mr. Root, "I think you can."

Mr. Hammond, "Is this a permanent until he decides that he doesn't..."

Mr. Root, "Or until we decide."

Mr. Hammond, "It's not an interim."

Dr. Zryd, "No, this is not interim."

Mr. Root, "And, I think, I didn't mean to portray this as urgency necessarily, but I think that it is getting to the point where we have to have someone for the prescriptions and all that. But, if you want more time, we can bring it next month."

Dr. Zryd, "We have a motion on the table. We need to address it."

Mr. Root, "Do we, all right, we are going to consider Scott (Filson) the second. All right, any further discussion? All right, all those in favor signify with aye. All opposed. Any abstentions? Two abstentions. All right I think we need to do a roll call. You abstained, so we have three abstentions. Let me do the math. Three abstentions and one opposed. Let's do a roll call because..."

#18-07-12-6. Mr. Root moved on behalf of the Ad Hoc Committee to hire Dr. Kevin Sharrett as contract medical director. Mr. Filson seconded the motion. The roll call vote was recorded as follows:

|             |     |              |         |
|-------------|-----|--------------|---------|
| Mr. Beeman  | Yes | Ms. Montague | Abstain |
| Mr. Filson  | Yes | Mr. Root     | Yes     |
| Mr. Hammond | No  | Dr. Samiec   | Abstain |
| Ms. Hughes  | No  | Ms. Terwoord | Yes     |
| Dr. Johnson | Yes | Dr. Zryd     | Abstain |

The motion carried.

Finance/Audit Committee – No report.

Personnel Committee – Dr. Johnson, "No, I don't have a report. But, I want to say something at this juncture. I have been a member of the committee to evaluate the health commissioner now for several years. And, the evaluation process is difficult to say the least because many of us have different ideas as to what the criteria should be. I'm not going to talk long but I think I need to explain this to you. Some of us, myself for instance, have been in our profession for a long time. In my case it has been 55 years and in the area of higher education and medical education there always are evaluation committees to evaluate the chairman or the dean or whatever office there is, the president. So, those things are difficult tasks sometimes and we have some differences in our committee about that. What process we should use and I think Nancy (Terwoord) would agree to this, we had a process several years ago which is a little different one that we used this year that seemed to work fairly well. And, I must say, to be very honest about it, that some members of our committee and other committees that I have been on have a different feeling about what the criteria should be and how it should be done. I think that we as members of this board should try to come together a little more in terms of what the criteria should be. Everyone is not going to agree with everything. That is just the way life is, but we should have some standard that we go by and I hope in the future we can all kind of come together and say 'okay this is what we want to do. This is the way we are going to do it.' Get it done and everybody feel pretty good about it. That's the only comment I want to make. I think you can read between the lines."



Mr. Root, "Thank you Dr. Johnson. Well said. I will say, to piggyback on that, that we will be meeting and re-evaluating the way we evaluate the health commissioner. That will be on the agenda."

Ms. Terwoord, "Good. I would agree that, I think this whole process was a little bit awkward and that's unfortunate. It is unfortunate for the committee. It is unfortunate for the board and it is unfortunate for the commissioner. So, I think, we need to get our act together and what I would like to see is the Administrative Evaluation Committee come up with a process and bring it to the whole board and we all have some input into what that process is for the next round of evaluations. Because I think its an important, it is the only tool we have as a board to be able to give feedback, constructive criticism or critique to the health commissioner. So, I think we have to take it very seriously and it needs to be an objective process."

Ms. Hughes, "I want to say that I voted no because, not because I don't think Melissa (Howell) is doing a good job. It was the process I had problems with and I let you all know I had problems with it. Unfortunately, or fortunately for me, I've been in Germany the last three weeks and I was concerned there would be a meeting when I was gone. My reason for voting the way I did is because I think the document is, I don't think it was a formal presentation. I don't think it was a formal document. I would be somewhat embarrassed if I were Melissa (Howell) and presented that document to somebody and said 'this is my evaluation from the Greene County Health Board' because frankly, I'm embarrassed by it and I could not vote in favor of it because there was no process. Not a viable process. So, I think meeting and putting something together will be of benefit, not only for the board but also for the health commissioner."

Mr. Root, "Any other comments?"

Health Commissioner Howell, "I do have one. So, your previous rating scale June Johnson primarily developed that one and it was more Likert scale. I think it was more objective as well. But, then that changed with this committee and the committee wanted something different which was the report and you know, it is what it is. But, there, it was not an objective evaluation. And, it was not one that I felt is reflective of the excellence with which I conducted myself and led this organization. And, some of the comments in there, while hurtful, you know, I took them as constructive criticism and I will continue to grow in my profession. Thank you for taking the time to do what you did, and I realize it was difficult for you. It was very difficult for me as well."

Mr. Root, "Well, I'm just going to comment that, and I have only been on this board for three years, but the process, the form that we used was approved. So, the timing of this, no disrespect Elaine (Hughes), it is just suspicious to me. Now, I think we can do better too but I think that nobody had a problem with this the last two years until recently and it's fine we can change it. But, it's got to go through the process. So, we will be meeting. We will, however many meetings it takes, until we can come to a consensus on what and then we will bring it to the board. Any other comments?"

Planning and Evaluation Committee -- No report.

**EXECUTIVE SESSION**

No Executive Session.

**PERSONNEL**

No Personnel.

**OLD BUSINESS**

No Old Business.

**NEW BUSINESS**

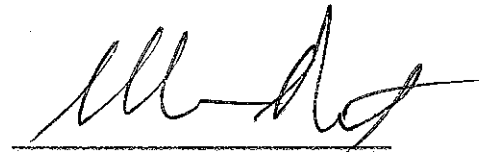
No New Business.

**ADDITIONAL BUSINESS**

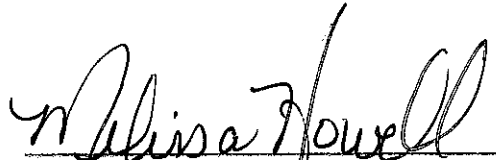
Ms. Montague reminded the board of June Johnson's memorial service on July 21, 2018, at Westminster Presbyterian Church.

#18-07-12-7. Dr. Zryd moved to adjourn the meeting. Ms. Terwoord seconded the motion.

The July 12, 2018, Greene County Board of Health special meeting adjourned.



Andrew Root, President

  
Melissa A. Howell, Secretary