

BOARD OF HEALTH MINUTES

OCTOBER 4, 2018

The Greene County Board of Health met in regular session Thursday, October 4, 2018, at the Greene County Public Health office. The meeting convened at approximately 6:30 p.m. In attendance: Andrew Root, President; William Beeman, Scott Filson, Scott Hammond, Elaine Hughes, Melvin Johnson, Charlene Montague, Thomas Selden and Teresa Zryd. Excused: Sharon Christman, Tamisha Samiec, Kathy Saunders and Nancy Terwoord. Staff in attendance: Melissa Howell, Health Commissioner; Kirsten Bean, Robyn Fosnaugh and Susan Martin.

ADOPTION OF AGENDA

#18-10-04-2. Ms. Montague moved to adopt the agenda. Ms. Hughes seconded the motion.

The agenda was adopted by acclamation.

MINUTES OF PREVIOUS MEETING

Ms. Hughes, "I have one addition; on page four at the top. I think Mr. Selden expressed his opinion that reports by the staff members constitute continuing education. Is that correct Tom (Selden)?"

Mr. Selden, "Yes. It might have been a question rather than a statement. But I thought the answers were yes that they should count."

Health Commissioner Howell, "There was a question and the answer was affirmative that it does count."

Mr. Root, "Okay, so where are we going to add that one?"

Ms. Hughes, "I think so."

Mr. Root, "At the top of page four?"

Ms. Hughes, "Um hum."

Mr. Root, "Where to put it? Right after preferences? 'Health Commissioner Howell asked for the board's preferences.'

Ms. Hughes, "I think it was after Nancy (Terwoord) commented."

Mr. Root, "Okay."

Ms. Hughes, "Wherever you want to put it, you know."

Mr. Selden, "At the end, after the child death review."

Mr. Root, "So what we will say is "Mr. Selden thought that presentations should count toward our continuing education?"

Mr. Selden, "Yes."

Mr. Root, "All right. Any other changes? Questions?"

Ms. Martin, "Do you want that inserted after Nancy Terwoord' s comments?"

Mr. Root, "Yes, either there or at the end of the paragraph."

Mr. Selden, "That is probably more appropriate. Right after her comment, I think. Thank you Elaine (Hughes). I didn't flag that, and I should have."

Mr. Root, "Is there a motion to approve the amended minutes?"

#18-10-04-3. Ms. Hughes moved for the approval of the minutes of the September 6, 2018, Greene County Board of Health meeting as amended. Dr. Johnson seconded the motion.

The amended minutes of the September 6, 2018 Greene County Board of Health meeting were approved by acclamation with Mr. Filson and Dr. Zryd abstaining.

PRESENTATION

The board viewed the Strategic Planning Process Orientation video presentation.

Mr. Root, "Any questions?"

Mr. Selden, "I think you missed a very applicable quote by Lawrence Berra, 'When you come to a fork in the road, take it.'"

Mr. Root, "I thought that was a Yankee's manager that said that."

Mr. Selden, "It was Yogi Berra."

Mr. Root and Ms. Montague, "You said his real name."

Dr. Johnson, "Are copies of this available?"

Health Commissioner Howell, "Yes. We have slides on this."

Mr. Root, "All right. Any other questions, comments? Okay. Let's move on to our Safe Trade presentation."

Kirsten Bean, Health Education Program Manager, provided a presentation on Safe Trade Syringe Exchange program, the bloodborne infection disease prevention program.

Mr. Selden, "Yes, I've got a couple. Any idea about September yet? Really spiked in the summer doesn't it?"

Ms. Bean, "You know, it is hard to say. So, we had just started the program. So, we are kind of getting more referrals from people, like word of mouth spread. I will say that we do have people that walk there or ride bikes so, you know, some weeks are lower than others if the weather isn't good. If it is raining or very cold. Yes, but the uptick you are seeing in the summer for 2018 is really just due to the word getting out that the program is available."

Mr. Selden, "Okay. Thank you. Number of unique clients served. What does that mean?"

Ms. Bean, "Let me go back to that slide. Yes, so, if I come in in May and exchange that is one exchange. And then I come in and June and exchange, that is another exchange. So that would count as two exchanges, but I am only one unique client. Does that make sense?"

Dr. Zryd, "So you can have more exchanges than..."

Ms. Bean, "Yes, exactly."

Mr. Selden, "Okay."

Ms. Bean, "So the number of exchanges is the number of visits. And the number of unique clients is ..."

Mr. Selden, "So that is the number of people essentially."

Ms. Bean, "Yes. And so, we've had 31 people do intake. So, often times people will come with friends that like 'I don't have any sharps on me.' So, we may be giving them referrals and so we will count them as a unique client, but they haven't completed the entire intake."

Mr. Root, "Is that what they're called, sharps? Is that the vernacular?"

Ms. Bean, "Sharps or points, or gosh I don't know. I'm sure there are other words out there."

Ms. Montague, "This is once a week?"

Ms. Bean, "Um hum. It is from 1 to 4 on Fridays. Just three hours..."

Mr. Root, "Kirsten (Bean), do you think people are out looking for syringes to bring in? Or are these just syringes that they are using?"

Ms. Bean, "It depends on the person. We do have some people that will go around to their friends and say 'Hey, I'm going to syringe exchange. Do you want me to exchange for you?' And then for some of our homeless clients, I think, yes they are going out and looking for syringes to exchange."

Ms. Hughes, "Can you go to the next slide?"

Ms. Bean, "Sure. That one there?"

Ms. Hughes, "Because that one is in color and this one is kind of in gray. I was just trying to figure out, the color is nicer."

Ms. Bean, "This one is prettier."

Ms. Hughes, "So the referrals are referrals to treatment then?"

Ms. Bean, "Um hum."

Ms. Hughes, "And, do you get any sense of how many of those referrals you made actually, they actually have gone for treatment? Is there any way for you to know that?"

Ms. Bean, "We don't have a release of information that we have them sign. So, no, we don't have a way of really following up. I mean, we do our best to really connect them to, so if we refer somebody one week and then we see them again the next week, we might say 'hey, you know, were you able to make that call? Let's sit down and make that call with them together today.' It is a warm handoff and not just kind of a here is a number. Call this number. But, we don't have a release of information where we can get their records from TCN to see if they actually followed up."

Ms. Hughes, "So, in looking at that I am trying to figure out how many clients have been actually been referred for treatment."

Ms. Bean, "Um hum. I can pull those numbers and get it to you."

Ms. Hughes, "No. I'm just trying to figure it."

Health Commissioner Howell, "It looks like two in May and two in June in purple."

Ms. Hughes, "Yes, yes. Cause I was looking at the numbers on the other side and I thought 'wait a minute' that's..."

Ms. Bean, "So those are for that line. Those are the total numbers of syringe exchange. Any other questions?"

Mr. Selden, "Yes, I've got one more. Do we have any feel, do you have any feel for the places where used needles are thrown away? You know, like parks and, what I would be worried about would be things like playgrounds, or schools?"

Ms. Bean, "Yes, sometimes parks and alleyways. Any sort of like discreet location where a user feels like they might be able to shoot up without calling attention."

Mr. Selden, "Do you know who would be primarily responsible for clearing those areas?"

Ms. Bean, "Well, we have talked to the parks department in Fairborn and Xenia and both of them say 'yeah, we are finding this. We have to clean it up if we find it.' In the alleyways, it is really the City of Fairborn would be responsible for cleaning it up. But, I'm not sure that that always happens."

Ms. Montague, "Do you see that you would be moving to other areas in Greene County? Or just..."

Ms. Bean, "Right now we don't have any plans to expand the program. I think, in the times that I've worked it I would say we are primarily serving Fairborn residents and I know that there is a need in Xenia as well. We decided to open in Fairborn based on the data. We knew that there more overdose deaths happening in Fairborn. It is bad in both places, unfortunately it was a little bit worse in Fairborn."

Ms. Hughes, "Are you getting Xenia people coming to Fairborn?"

Ms. Bean, "I could also pull that information for you. Because we ask them to give us their zip code. We don't ask for address or identifying information per se, but we do get their zip code."

Ms. Hughes, "That would be interesting to see if you are pulling from other parts of the county."

Ms. Bean, "Yes. So, I mean, we are trying to spread the word as much as we can among...when we started it, we didn't have a lot of fanfare. Like 'guess what, we're opening a syringe exchange.'"

Ms. Hughes, "Open mouth."

Ms. Bean, "Nothing like that. We were trying to be discreet about it."

Ms. Montague, "No balloons?"

Ms. Bean, "No. Free syringes. So, but we are trying to get the word out, so we have sort of a recruitment policy where if you bring somebody you get a \$10 Kroger gift card. I've been surprised really with the people and how hungry they are. We give them granola bars there and they are often like 'oh my gosh, I haven't eaten in a long time.' So, they are very food instable; they haven't eaten for a while. They really appreciate the Kroger gift cards and it helps them, you know, bring more friends there."

Ms. Hughes, "Donations of things that you might need?"

Ms. Bean, "We have gotten donations of granola bars in the past. We give out socks. We give out toiletry items. Those things are all welcome. We're a little low on space but anything that we get we'd be happy to keep here and take there in small batches."

Mr. Root, "Any other questions for Kirsten (Bean)? Thank you very much! We appreciate it!"

Ms. Bean, "Thank you!"

Mr. Root, "We can move on to financial reports."

FINANCIAL REPORTS

Health Commissioner Howell, "I bring your attention to the bill summary which is the gold report. The only thing that I really wanted to point out is on the second to last page in the building fund of 7511. We kind of needed to pull together an emergency purchase order to remove the transformer from the lot around the old building. So that bill was \$19,562.33. I did get a hold of Andy (Root) and just make sure that he was aware that we needed the purchase to go through and he was okay with that. Other than that, the bills were pretty straight forward for this month."

Mr. Selden, "They charged us to take their transformer down."

Health Commissioner Howell, "Of course and they reminded me how they have every right and authority to do so."

Mr. Selden, "I'm sure."

Health Commissioner Howell, "Because I questioned them."

Mr. Selden, "You should have said no. I'm going to sell it for scrape."

Ms. Montague, "But it is still their transformer. Not ours."

Health Commissioner Howell, "It is DP&L's transformer."

Ms. Montague, "That's why we had to pay them to take their transformer down."

Health Commissioner Howell, "For your appropriation transfers, in the health fund, we are moving \$16,000.00 from equipment/vehicles to professional services; and from leases for some outside repairs that needed to be covered; and then from the MCHP Fund moving from professional services to travel/training; and in sewage professional services, dues and subscriptions, advertising and printing to travel and training. We didn't transfer any money between the funds. So, I'll move on to the income and expenditure report, I added a couple of columns in there that about every quarter I try to add them in, but the print is small. So, I apologize for that. At this point in the year, at the end of September, we would have expected to collect about 77% of the budget and expended 75% of the budget. So, so far, year to date, we have collected \$7,241,217.00. We've spent \$7,879,387.00. And, so, our ending balance is \$8,407,000. And then, from the All Funds, you can see the same thing as far as money being received and money expended in the various line items. So, that leaves us about \$2.3 million in the budget for this year to expend in the next three months. And, I believe that we will. I just wanted to update you on the building itself. We have about \$821,000.00 left to spend on the

contract for construction, if we include the demolition costs. Before the demolition costs, it is about \$791,000.00. Demolition costs are \$248,000.00. The original estimate came in at \$175,000.00 when we did this a few years ago. Since that time, what we have learned, is that there was asbestos in the building; so, that was \$42,000.00 to remove and when you remove asbestos and the drywall, it has to go into specialized containers specified by the EPA. Right, Scott (Filson)?”

Mr. Filson, “Yes ma’am!”

Health Commissioner Howell, “And that was about \$23,000.00. The total cost for that demolition is \$248,385.00. So, that will increase the overall contract with Shook that we had up to \$8.1 million. We were right about \$7.8 million before. In order to do that, likely I will need to go the budget commission because those demolition costs were not included in what we budgeted for the year and after they increase our appropriation specifically in the professional services to pay for the demolition and the remainder of the contract.”

Mr. Selden, “When are you going to do that?”

Health Commissioner Howell, “Well, the bills are coming in now. So, I will need to do that between now and November with your approval of course.”

Mr. Selden, “Okay.”

Health Commissioner Howell, “At the end of the year, I will tell you that we likely, if we stick with the bonus structure and we will talk about that in a minute, that would still leave about \$4.8 million in the General Health Fund which is still sitting in a very healthy position.”

Dr. Zryd, “So, Five Rivers is paying us rent. Correct?”

Health Commissioner Howell, “They do.”

Dr. Zryd, “Which line is that? Where does that fall in the revenue?”

Health Commissioner Howell, “So, all of the rent comes into the building fund, into 7511, and we are required to do that for our mortgage agreement. So, probably under line item number 4946 for reimbursements. We have month-to-date revenue for \$3,463.00 that likely included their rent payment. So, in the previous building it was about 1,300.00; \$10 per square foot. Now they’ve got 5,000 square feet so that will increase now since we have only been in since August 21. So, I’ll be preparing that invoice for September tomorrow and it’s going to be right around \$5,000.00 a month.”

Ms. Montague, “Did we buy the equipment they have? The furnishing, the tables and chairs and whatever.”

Health Commissioner Howell, “They purchased their furnishings. The only furnishings that we purchased were actually in the dentist’s office. Everything else was theirs. Some of the side

chairs I think we purchased as well. And just keep in mind, so when we did all of the building budget, I can bring that to the next meeting, those costs were split off. So, very clearly you can see how much it cost to build their section of the building and furnish their section of the building. So, when we approved the budget from the beginning those costs were delineated out. Some of the other stuff, no, they purchased. They purchased their own computers. They will be getting Internet. The dental equipment was a grant that Robyn (Fosnaugh) had done.”

Ms. Montague, “Does Bob (Brooks) still provide services?”

Health Commissioner Howell, “He does. Yes, because they were coming through out network. We collect a small amount for that. I can bring the invoices, if you are interested.”

Dr. Zryd, “I would just be curious as to what Five Rivers is actually contributing.”

Health Commissioner Howell, “I can bring that to the next meeting.”

Mr. Root, “Any other questions?”

Health Commissioner Howell, “Could I have approval of Voucher Summary, appropriation transfers; acceptance of the income and expenditure report and the all funds report pending the audit, and approval to seek the additional funds, raise the appropriations to cover the rest of the building expenditures?”

Mr. Root, “Do I have a motion?”

Mr. Selden, “So moved.”

Ms. Hughes, “Second.”

Mr. Root, “Any further discussion? All right. All those in favor signify with aye. Any opposed? The motion passes.”

#18-10-04-1. Mr. Selden moved to approve the bill/voucher summary, appropriation transfer(s), and acceptance of the income and expenditure report pending the audit; and approval to raise the appropriations in the building fund. Ms. Hughes seconded the motion.

The motion carried by acclamation.

Health Commissioner Howell, “Under item five b, I wanted to point out that in the bills was charges for the US Bank credit card. They were late fees and interest in August and September; various things including the move contributed to those bills being overlooked. The total charges were probably less than \$100.00. I wanted to make sure that you were aware of that because the auditor always asks us for special approval from the board that you are aware that you are paying that.”

Mr. Root, "I think our agenda notes said it was a total of \$68.00. Any questions or comments on that?"

Mr. Selden, "Well, that is certainly down from what we would have paid in the past."

Mr. Root, "All right. We can move on now...oh, we need to move to approve the US Bank credit card late fees."

Mr. Filson, "So moved."

Mr. Root, "Thank you, Scott (Filson)."

Mr. Selden, "Second."

Mr. Root, "Any further discussion? All those in favor signify with aye. Any opposed? The motion passes."

#18-10-04-4. Mr. Filson moved to approve the payment of late fees and interest on the US Bank credit card. Mr. Selden seconded the motion.

The motion carried by acclamation.

COMMUNITY HEALTH SERVICES

No Report.

ENVIRONMENTAL HEALTH

No Report.

HEALTH COMMISSIONER'S REPORT

Health Commissioner Howell, "So, on page one of the purple report, one a, just that the site visit went very well. We were very encouraged from their comments. We believe we will be successful. One of the things that accreditation asks us to do, is to review with the employees the board's comments and suggestions at meetings. So, I will be taking that back monthly and reviewing with them some of the comments you've made. From the last meeting, some of the discussion was around various presentations or opportunities for education for the board. And, I took that to the employees and they had several ideas for the next year. So, you are going to be booked for a while, just so you know. If you are interested, emergency preparedness, Children with Medical Handicaps, the Level 1 food service training, QPR training, tobacco policy, Home Visiting, outbreak response, the Network of Care, succession binders and planning, were some of the ideas that the employees put forward. On page three, I just wanted to point out that Hepatitis A, our cases have reached five for the year. And these are associated with the national outbreak of Hepatitis A. And then on page five, I wanted to point out that the, what was formally the CFHS program, then turned into the Maternal Child Health program (MCHP), that funding has been cut by the state. There wasn't anything Greene County did. The state decided that they would be data driven in their decision-making form now on and this grant was used to support areas that had poorer health rankings than Greene County and our ranking was 14. We are not

the only county, there are 88 counties and only 50 got funded. Most of the activities that were being, that were going on within that grant, they have been transferred to other agencies that will continue that really good work. Whether that be Blessing in a Backpack or the Community Garden project, and Baby and Me Tobacco Free. And the last thing that I wanted to mention isn't on page seven, but should have been, that tomorrow we will be having Friday at the Farm. For those of you who participated in the last strategic planning process, we spent a day with Denise and Diane Dixon out at the farm doing strategic planning. One thing you heard in the video that we should celebrate what we have done and from 2015 to 2018 we have been working on that last strategic plan and we've accomplished a great number of those objectives. Accreditation kind of being our last one hanging out there, but we certainly wanted to acknowledge all the hard work that has gone into that. So, between 11:30 and 1:30 we will be having lunch and just taking some time to reflect on all that we've done."

Mr. Root, "That's a beautiful setting. They are former clients of mine. Wonderful human beings."

Ms. Hughes, "They live around the corner from me."

Mr. Root, "Okay. Any questions or comments for Melissa (Howell)?"

Dr. Zryd, "Just when we will be going for the next levy?"

Health Commissioner Howell, "2020."

Dr. Zryd, "I think that it is something we probably need to think late in 2018 and during 2019 to get ready for it but I think that with the department having a new building and whatever the county is doing cutting back on dollars, and the fact that Five Rivers is in our building and they are federally funded, I think those things are going to work against us. So, I think it would be incumbent on the entire staff to become as visible as you can to this community to be really tooting our horn so to speak as to what we are doing in this community. Because I think this next levy may cause us some problems. I just wanted to get that out there. Just in comments that I'm hearing, at least in Beavercreek area. That is just something to think about."

Mr. Selden, "It sure is."

Mr. Root, "That is excellent advice. It is the best way to get the word out."

Dr. Zryd, "Everyone has to become more visible as to what the health district is doing."

Mr. Selden, "And that applies, certainly, for the eastern part of the county as well. I'm thinking mostly of Cedarville and Jamestown. I preach every chance I get. I'm really surprised about how much people don't know."

Dr. Zryd, "And I think since we're not in, no offence Robyn (Fosnaugh), but we're not really as community health as we used to be because Five Rivers is doing that. I think that people look at the health district, at health department and see environmental which they pay for essentially or

they think they pay for in totality and that someone else is supplying all that community health activity which I think is also going to add to that issue of what are you really doing for us in the county.”

Ms. Hughes, “I think we always drug the children and the pregnant mom and all of this out at levy time and it was easy to show what we were doing for people. And, I think it is going to be a little bit more difficult.”

Dr. Zryd, “And its great that Five Rivers is here but it is going to create a different dynamic for us.”

Mr. Root, “Teresa (Zryd), you are absolutely right.

Dr. Zryd, “I just think we need to start thinking about it.”

Mr. Root, “Let’s agree that getting out there...”

Ms. Montague, “I think it is easier to show success with the numbers. ‘Look these ladies came in and were pregnant and they had healthy babies.’ You can’t say ‘look these people are smoking, these people are exercising...”

Ms. Fosnaugh, “WIC has a good number, I mean a nice number of women who come to WIC who are pregnant. I think we have focused on our clinic clients. But WIC helps pregnant women too and Help Me Grow sees pregnant women and little children. I don’t think we get those programs out into the community enough. I think you are right about that. We did use the kids and babies a lot for levies.”

Dr. Zryd, “We’re shameless.”

Mr. Beeman, “Is next year our 100th anniversary?”

Health Commissioner Howell, “For the health department, 2020. February of 2020.”

Mr. Beeman, “Okay. So, we could advertise that and celebrate that and part of the message there is what we have done for you.”

Ms. Fosnaugh, “They just had a thing in the Dayton Daily last Sunday about companies that have been in existence for 100 years. Unintelligible.”

Mr. Root, “Any other comments? Questions? If not, let’s move on to committee reports. Administrative Evaluation Committee, Mr. Beeman.”

COMMITTEE REPORTS

Mr. Selden, “No report, but I would like to talk to Elaine (Hughes) after the meeting.

Mr. Root, “Finance/Audit Committee, Mr. Selden.:

Mr. Selden, "No report. I've got to come up with a schedule for end of the year type stuff for the committee."

Mr. Root, "Personnel Committee, Dr. Johnson."

Dr. Johnson, "The Personnel Committee will be having at least one or two meetings, no more than two meetings probably to review the personnel handbook. Since we have one member missing from the committee here tonight, I can either send out an email question your time you have available or we can decide tonight after this meeting. Bill (Beeman), you Elaine (Hughes) and myself. So, we are going to have a report by the November meeting."

Mr. Root, "Planning and Evaluation Committee, Mr. Hammond."

Mr. Hammond, "No report."

EXECUTIVE SESSION

Mr. Root, "Is anyone wishing for an Executive Session? No one? All right. We'll move onto Personnel."

PERSONNEL

Health Commissioner Howell, "We have a new administrative officer. His Noah Stuby. He will be starting on November 13. And, another position was filled which was Debra White. She will be doing the accounting program manager. Her start date, she already works here, will be pending the hiring of her replacement. She is the woman you see when you first come in."

Ms. Hughes, "That's kind of like Jeanette (Ghand)? That's Jeanette's (Ghand) job?"

Health Commissioner Howell, "That's Jeanette (Ghand)"

Ms. Hughes, "The other one I hate to mention whose job that was but is that whose job this was?"

Health Commissioner Howell, "This job is different. Similar but at the same level. Some of the things they will be overseeing are not just finance. They'll take on all of the vehicles and some different areas. We have to start, again, as has been mentioned planning ahead and we're looking at several retirements might occur over the next few years and we have to plan on who those replacements might be or where those duties might go. So, we're training two and three and sometimes four deep on different functions."

Ms. Montague, "Can you tell us about Mr. Noah?"

Health Commissioner Howell, "Mr. Noah, sure. Mr. Noah has an undergraduate degree in health education. He has a master's degree in business administration. He has been with Hancock County for several years. He was responsible for combining Hancock County with Findley City. So, he has several years of experience. I think it was seven years of experience as an

administrative officer already. His biggest challenge will just be to learn our systems; like our VIP system or our Easy Clocking system. His functions also included doing human resources. He has done several audits. He is coming with experience. Finally, then under Personnel would be Michael Scaroleta. He has verbally accepted a position of sanitarian-in-training. We are waiting on his background check."

Ms. Hughes, "And he is doing what?"

Health Commissioner Howell, "Sanitarian-in-training."

Mr. Selden, "Who do you go to for background checks?"

Health Commissioner Howell, "Job and Family Services. There are a couple of different ones that can be run but one is run through the state and one runs through the FBI. But, Susan (Martin) does it. She could probably tell you a lot more about it."

Ms. Martin, "We work with Department of Job and Family Services and the candidate goes and sets up an appointment with them. They have to be fingerprinted. There is only certain reasons that they do certain kinds of background checks. If they are going to be involved with children, doing home visits, those kinds of things, we do the FBI. For all the other positions that don't have like direct contact or won't be in homes, we do strictly BCII. We are limited on what reasons we can, there are limited number of reasons you can use the FBI background check."

Mr. Selden, "I understand. Job and Family Services is a state-run organization, isn't it? It's not county is it?"

Ms. Martin, "We do have a Greene County Job and Family Services out on Ledbetter."

Mr. Selden, "So it is county."

Ms. Martin, "And they save us money."

Mr. Root, "Any other questions, comments about Personnel? Okay. Is there any new business?"

NEW BUSINESS

Mr. Beeman, "I've got something. This morning in the Dayton Daily News there was a public health article which peaked my interest. And, there is a new threat out there that people might have and there is an international organization that is studying this and gathering data. And, what this is about is selfies. Backing up...so, they are going to investigate that to help wipe out carelessness which is a good call. And, I'm surprised that an international organization is looking at that. And, I think that we had 20 in the United States in a year."

Mr. Root, "I thought you were going to say they were getting carpal tunnel syndrome from holding their phones."

Dr. Zryd, "No, its worse. They are falling off mountains."

Ms. Fosnaugh, "Who would have thought that we would have had a problem like that."

Ms. Montague, "We should put that in the strategic plan."

Health Commissioner Howell, "If it comes out that's a priority for this community, absolutely."

Mr. Root, "Any other new business?"

Mr. Selden, "New or additional. If we have to go before the budget commission before November doesn't that mean a committee meeting and board meeting on the issue?"

Health Commissioner Howell, "Do you mean to review the budget itself or just for the request for appropriations?"

Mr. Selden, "The request for change of appropriation, for the additional money for the..."

Health Commissioner Howell, "I can meet with them independent of ...you've given me the authorization to keep the funding. As long as they have your resolution to do that."

Mr. Selden, "So, what we've done tonight is sufficient for you to go before the budget commissioner?"

Health Commissioner Howell, "Yes. What we've done is according to code."

Mr. Root, "Anything else under new business? Okay, any old business?"

OLD BUSINESS

Ms. Hughes, "I only bring this up as old business because it is probably old, but I know board members got a copy of a letter from the auditor of state and I just want you to kind of enlighten us and help us understand exactly what this was since I don't do finance."

Health Commissioner Howell, "I don't know that I received the same letter you did but, you're talking about the extension? So, they were notifying us that they, usually a health district audit is due by September 30."

Ms. Hughes, "No, this is a different one I think."

Health Commissioner Howell, "Okay, I'm not sure then."

Ms. Hughes, "This is a letter of arrangement between the auditor of state and the health district and there was a revised fee estimate because we had something missing, do you know what I mean?"

Health Commissioner Howell, "I know what you're talking about, yes. Their requirement is to audit major federal funds and WIC is a major federal fund. We have a fund that is 7502 that has Early Intervention and Home Visiting in it and of course this year Home Visiting moved out of

7502 and moved over to the CHS Fund, the 0037 fund. Because so much was in that fund between both of those programs, they thought that we had another very large federal grant. So, they came back and extended their time and parked in one of the conference rooms a little bit longer, camping out. To review that information even though I said no this is the Home Visiting program and the Early Intervention program and only one has federal dollars associated with it, they came and actually had to check that out themselves, you know, the source of funds and everything. That is all that was.”

Ms. Hughes, “And they charged us for that.”

Health Commissioner Howell, “They charged you for that and actually they very likely put something in their audit that says something to that effect that we thought this was a major federal fund and then it wasn’t. It will look very official and important in writing, but it was not.”

Ms. Hughes, “I just, I wonder if something like this happens again so that I won’t lose any sleep over it, not that I did, but that you could bring it, we all get copies of this and then nothing is said at a board meeting, I think...”

Health Commissioner Howell, “I didn’t know you received that letter.”


Ms. Hughes, “Down at the bottom, it is to you, but it says copies to the board of health. When I got this, I thought ‘oh, what did I do wrong?’ I’m going to be arrested or something. If that happens again bring that to our attention so we know and understand what it is.”

Mr. Root, “Any other questions? Any other old business? Any additional business? Is there a motion to adjourn?”

Ms. Montague, “So moved.”

#18-10-04-5. The October 4, 2018, Greene County Board of Health meeting adjourned at approximately 7:41 p.m.


Andrew Root, President


Melissa A. Howell, Secretary