

BOARD OF HEALTH MINUTES

April 5, 2018

The Greene County Board of Health met in regular session Thursday, April 5, 2018, at the Greene County Public Health office. The meeting convened at approximately 6:32 p.m. In attendance: Andrew Root, President; William Beeman, Sharon Christman (late arrival), Scott Filson, Scott Hammond, Elaine Hughes, Melvin Johnson, Charlene Montague, Tamisha Samiec, Kathy Saunders, Thomas Selden, and Nancy Terwoord. Excused: Teresa Zryd. Staff in attendance: Melissa Howell, Secretary; Robyn Fosnaugh, Jeanette Ghand, Mark Isaacson, Susan Martin, and Jeff Webb.

ADOPTION OF AMENDED AGENDA

Mr. Root noted the addition of the Soin Maternity Licensure as Item B under New Business.

#18-04-05-2. Ms. Montague moved to adopt the agenda. Ms. Terwoord seconded the motion.

The amended agenda was adopted by acclamation.

MINUTES OF PREVIOUS MEETING

#18-04-05-3. Mr. Selden moved for the approval of the minutes of the March 1, 2018, Greene County Board of Health meeting. Dr. Samiec seconded the motion.

The motion carried by acclamation.

PRESENTATION

Health Commissioner Howell provided the *Board of Health Responsibilities Part 1* presentation when the CD failed.

FINANCIAL REPORTS

Ms. Ghand highlighted items from the voucher summary, appropriation transfers, fund transfers, and February income and expenditure report and answered board questions satisfactorily.

#18-04-05-1. Mr. Selden moved to approve the bill/voucher summary, appropriation transfer(s), between meeting appropriation transfer and accept the income and expenditure report pending the audit. Ms. Terwoord seconded the motion.

The motion carried by acclamation.

ENVIRONMENTAL HEALTH

Mr. Webb, Environmental Health Director, provided an overview of a proposed new facility fees for the Regional Air Pollution Control Agency and answered board questions effectively.

Mr. Isaacson presented an overview, answered board questions effectively, and recommended approval of a variance request from the State of Ohio Private Water System Rules for the property located at 3735 Country Lane, Beaver creek.

#18-04-05-4. Ms. Montague moved to approve the variance request from the State of Ohio Private Water System Rules for the property located at 3735 Country Lane, Beavercreek, with the following conditions:

A private water system alteration permit must be obtained to allow the well to be extended above grade and the well pit abandoned. All requirements to update the water system at the pressure tank and well casing must be installed according to the Rules. A permanent disinfection system will be installed on the water system if the water samples from the well do not confirm that the water is safe for human consumption. The new addition must have gutters and downspouts installed to divert the roof water away from the well casing.

Ms. Hughes seconded the motion. The variance request was approved by acclamation.

COMMUNITY HEALTH SERVICES

Ms. Fosnaugh provided an overview of the *Know Your ABCs: A Quick Guide to Reportable Infectious Diseases in Ohio* document included in the board packets and answered board questions effectively.

HEALTH COMMISSIONER'S REPORT

Health Commissioner Howell highlighted the following items from the Health Commissioner's Report and answered board questions satisfactorily:

1. Accreditation site visitors have been assigned and prospective dates are pending for late August.
2. The strategic planning process will start in the fall for 2019-2021.
3. An environmental health assessment of this building noted ballasts, light bulbs and asbestos removal. The asbestos identified does not pose any health hazard to employees and clients.
4. Article in the Xenia Gazette regarding the Health Occupation Student (HOSA) group that won first place in the region and will be attending the state competition on 4/10 and 4/11/18.
5. The 2017 Annual Report was distributed at the table.
6. The Employee Appreciation Breakfast was held this morning. Board members received a book at the table that was also distributed to employees at the breakfast. A board member attended the breakfast.

COMMITTEE REPORTS

Administrative Evaluation Committee – Mr. Beeman noted that it is time to start the process for the health commissioner's annual review.

Finance/Audit Committee – No report.

Personnel Committee – No report.

Planning and Evaluation Committee – Mr. Hammond noted that the Planning and Evaluation Committee met on March 13, 2018, to review the Performance Management Plans. The committee was pleased as the health district had met the set goals and objectives. Mr. Hammond noted that efforts will be made to further simplify the plans. Two positive impacts were noted as a result of moving the clinics to Five Rivers Greene County Health Center and the

implementation of the food safety trainings. The addition of environmental employees to meet the needs of the septic program's operation and maintenance program.

EXECUTIVE SESSION

No Executive Session.

PERSONNEL

Health Commissioner Howell noted the resignation of Laura Prater, home visitor, to stay at home with her children.

Health Commissioner Howell provided an overview of the Easy Clocking policy.

#18-04-05-5. Mr. Beeman moved to approve the Easy Clocking policy. Ms. Saunders seconded the motion.

The Easy Clocking policy was approved by acclamation.

Health Commissioner Howell provided an overview of the revised vacation policy and answered board questions effectively.

#18-04-05-6. Mr. Filson moved to approve the revisions to the vacation policy. Ms. Hughes seconded the motion.

The revised vacation policy was approved by acclamation.

OLD BUSINESS

Mr. Root asked for a volunteer to replace Mr. Filson as a voting member of the Greene Community Health Foundation. The board discussed the foundation and decided to put further discussion on the agenda for the next board of health meeting.

#18-04-05-7. Ms. Hughes moved to appoint the following board of health members as voting members to the Greene Community Health Foundation effective with the term beginning 05/01/2018:

William Beeman
Elaine Hughes
Charlene Montague
Nancy Terwoord

Ms. Saunders seconded the motion. The motion carried by acclamation.

NEW BUSINESS

The board watched a video about the new building provided by Shook.

Health Commissioner Howell provided an overview of Ohio Administrative Code 3701-7-03 and answered board questions effectively.

#18-04-05-8. Ms. Terwoord moved to adopt and approve the maternity licensure for Soin Medical Center as corrected. Ms. Hughes seconded the motion. The roll call vote was recorded as follows:

Mr. Beeman	Yes	Ms. Montague	Yes
Ms. Christman	Yes	Mr. Root	Yes
Mr. Filson	Yes	Dr. Samiec	Yes
Mr. Hammond	Yes	Ms. Saunders	Yes
Ms. Hughes	Yes	Mr. Selden	Yes
Dr. Johnson	Yes	Ms. Terwoord	Yes

The motion carried.

ADDITIONAL BUSINESS

Ms. Hughes spoke regarding the Employee Appreciation Breakfast.

Ms. Hughes noted the passing of Harry Johns former Greene County Board of Health President and board member.

Ms. Hughes asked that the board consider moving the July meeting due to the proximity to the July 4 holiday.

#18-04-05-9. Ms. Hughes moved to approve the move of the July board meeting from Thursday, July 5 to July 12, 2018. Ms. Terwoord seconded the motion.

The motion carried.

Ms. Hughes provided a card for the board to sign for June Johnson, former board member and president.

Ms. Hughes expressed dismay regarding the ongoing opiate crisis and requested an update on the Infectious Disease Prevention program at next month's board of health meeting.

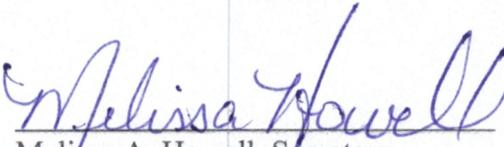
#18-04-05-10. Ms. Hughes moved to adjourn. Ms. Montague seconded the motion.

The motion carried by acclamation.

The March 1, 2018, Board of Health meeting adjourned at approximately 7:50 p.m.



Andrew Root, President



Melissa A. Howell, Secretary