The Greene County Board of Health met in regular session Thursday, February 1, 2018, at the Greene County Public Health office. The meeting convened at approximately 6:40 p.m. In attendance: Andrew Root, President; William Beeman, Scott Hammond, Elaine Hughes, Melvin Johnson, Charlene Montague, Tamisha Samiec, Kathy Saunders, and Thomas Selden. Excused: Sharon Christman, Scott Filson, Nancy Terwoord and Teresa Zryd. Staff in attendance: Melissa Howell, Secretary; Robyn Fosnaugh, Jeanette Ghand, Susan Martin, and Jeff Webb. Guests in attendance: Sara Rice.

ADOPTION OF AGENDA
#18-02-01-2. Ms. Hughes moved to adopt the agenda. Mr. Selden seconded the motion.

The agenda was adopted by acclamation.

MINUTES OF PREVIOUS MEETING
#18-02-01-3. Mr. Hammond moved for the approval of the minutes of the January 4, 2018, Greene County Board of Health meeting. Mr. Beeman seconded the motion. Ms. Hughes abstained.

The motion carried by acclamation.

PRESENTATION
The board received .25 hours of the annually required continuing education. Tonight’s presentation was on *Start Talking* provided by the Ohio Association of Boards of Health.

The board discussed proper disposal of unused medications.

FINANCIAL REPORTS
Ms. Ghand highlighted items from the voucher summary, appropriation transfers, fund transfers, and January income and expenditure report and answered board questions satisfactorily.

#18-02-01-1. Ms. Hughes moved to approve the bill/voucher summary, appropriation transfer(s), between meeting appropriation transfer(s), fund transfer(s), and the income and expenditure report pending the audit. Mr. Beeman seconded the motion.

The motion carried by acclamation.

Ms. Ghand provided a financial projection presentation related to the payment schedule for the new building and answered board questions satisfactorily.
ENVIRONMENTAL HEALTH
Mr. Webb, Environmental Health Director, noted to the board that the Ohio Department of Health completed the health district’s Swimming Pool program survey and the report is expected next month.

COMMUNITY HEALTH SERVICES
Ms. Fosnaugh reported on the Workforce Development Plan and the status of training in relation to the plan.

HEALTH COMMISSIONER’S REPORT
Health Commissioner Howell highlighted the following items from the Health Commissioner’s Report and answered board questions satisfactorily:

1. Initial Public Health Accreditation Board document review returned only 14 documents for replacement.
2. Influenza.
3. Upcoming events:
   i. 03/20/18 District Advisory Council meeting at 6 p.m.
   ii. 04/14/18 Spring Has Sprung 5K.
   iii. 04/15/18 Employee Appreciation breakfast.

COMMITTEE REPORTS
Administrative Evaluation Committee – No report.
Finance/Audit Committee – No report.
Personnel Committee – No report.
Planning and Evaluation Committee – No report.

EXECUTIVE SESSION
No Executive Session.

PERSONNEL
#18-02-014. Ms. Hughes moved to approve the following:

The Greene County Board of Health wishes to recognize and commend Linda S. Van Tress for her devotion and dedicated service to the Greene County Board of Health and the Greene County Combined Health District.

WHEREAS: Ms. Van Tress began her public health career on August 6, 1979, serving until March 25, 1983, and then returning to public service with the Greene County Combined Health District on March 26, 1990, serving until her retirement on January 31, 2018; and,

WHEREAS: Said retirement concluded a career in public health spanning over 31 years of committed service to the Greene County Combined Health District and the residents of Greene County; and,
WHEREAS: Her dependability, diligence to duty, and loyalty to the Greene County community in the performance of those duties has been exemplary;

SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:

Section 1. The Greene County Board of Health wishes to express its appreciation of Ms. Van Tress’ years of service on behalf of the Greene County Combined Health District and the residents of Greene County.

Section 2. That a copy of this resolution be presented to Ms. Van Tress as a small token of the Greene County Board of Health’s appreciation for her years of dedicated service.

Mr. Beeman seconded the motion. The motion carried by acclamation.

Health Commissioner Howell noted the hiring of Aubry Van Tress as service coordinator in the Early Intervention program.

OLD BUSINESS
No Old Business.

NEW BUSINESS
Health Commissioner Howell provided the following:
1. Community Health Assessment and Community Health Improvement Plans.
2. End of year report on the Strategic Plan.

Health Commissioner Howell noted the inclusion of the Confidentiality and Conflict of Interest policies included in the packets. Mr. Root encouraged members to complete the policies and turn in to Health Commissioner Howell or Susan Martin.

ADDITIONAL BUSINESS
No Additional Business.

#18-02-01-4. Ms. Montague moved to adjourn. Mr. Selden seconded the motion.

The motion carried by acclamation.

The February 4, 2018, Board of Health meeting adjourned at approximately 7:43 p.m.

Andrew Root, President
Melissa A. Howell, Secretary