

BOARD OF HEALTH MINUTES

December 7, 2017

The Greene County Board of Health met in regular session Thursday, December 7, 2017, at the Greene County Public Health office. The meeting convened at approximately 6:30 p.m. In attendance: Scott Filson, President; Andrew Root, Vice President; William Beeman, Sharon Christman, Melvin Johnson, Charlene Montague, Kathy Saunders, Thomas Selden, and Nancy Terwoord. Excused: Scott Hammond, Elaine Hughes, and Teresa Zryd. Staff in attendance: Melissa Howell, Secretary; R. P. Dillaplain, MD, Medical Director; Robyn Fosnaugh, Jeanette Ghand, Susan Martin, and Jeff Webb. Guests in attendance: Chris Josselyn, Shook Construction.

ADOPTION OF AGENDA

#17-12-07-2. Ms. Montague moved to adopt the agenda. Ms. Terwoord seconded the motion.

The agenda was adopted by acclamation.

MINUTES OF PREVIOUS MEETING

#17-12-07-3. Ms. Christman moved for the approval of the minutes of the November 2, 2017, Greene County Board of Health meeting. Mr. Selden seconded the motion.

The motion carried by acclamation.

PRESENTATION

Chris Josselyn, Shook Construction Program Manager, provided an update on the new building project. He noted the professionalism of the Health Commissioner and praised the cooperation by the employees. Mr. Josselyn indicated the project is on schedule for a late spring completion.

PRESENTATION

The board received .25 hours of the annually required continuing education. Tonight's presentation was on *PHAB 1.5* provided by the Ohio Association of Boards of Health.

FINANCIAL REPORTS

Ms. Ghand highlighted items from the voucher summary, appropriation transfers, fund transfers and November income and expenditure report and answered board questions satisfactorily. Ms. Ghand noted a late fee needing payment.

#17-12-07-1. Mr. Beeman moved to approve the bill/voucher summary, late fee payment, appropriation transfer(s), between meeting appropriation transfer(s), fund transfer(s) and the income and expenditure report. Mr. Selden seconded the motion.

The motion carried by acclamation.

ENVIRONMENTAL HEALTH

Mr. Webb, Environmental Health Director, reported that the health district recently contracted to provide plumbing inspection support to Clark County on an as needed basis.

COMMUNITY HEALTH SERVICES

No report.

HEALTH COMMISSIONER'S REPORT

Health Commissioner Howell highlighted items from the Health Commissioner's Report including orientation for incoming board member, Tamisha Samiec, MD, and answered board questions satisfactorily.

COMMITTEE REPORTS

Administrative Evaluation Committee – No report.

Finance/Audit Committee – Mr. Selden reported that the Finance/Audit Committee met this afternoon to review the 2018 Refined Budget and an estimated retirement payout for Linda Van Tress, account clerk. Mr. Selden presented information provided during the meeting regarding a comparison of a structured bonus and Cost of Living Adjustment (COLA) for staff versus merit percentage increase and COLA. Ms. Terwoord noted that the 2018 Refined Budget does include the COLA and a structured bonus.

Mr. Selden reported that the committee discussed the repayment of the building loan and recommended that the health district investigate a plan to pay off the loan in 10 years to eliminate the need to renegotiate the loan at the 10-year mark.

#17-12-07-4. Mr. Selden moved on behalf of the Finance/Audit Committee to approve the 2018 Refined Budget with discussed corrections and estimated retirement payout for Linda Van Tress.

The motion carried by acclamation.

Nominating Committee – Dr. Johnson presented a slate of officers for 2018.

317-12-07-5. Dr. Johnson moved on behalf of the Nominating Committee the election of the following slate of officers for 2018:

Andrew Root, President
Elaine Hughes, Vice President

The motion carried by acclamation.

Dr. Johnson expressed his appreciation for Mr. Selden's assistance in preparing the slate of officers.

Personnel Committee – No report.

Planning and Evaluation Committee – Ms. Montague reported on behalf of Mr. Hammond that the Planning and Evaluation Committee met on November 16, 2017, to review the 2018 Performance Management Plans.

#17-12-07-6. Ms. Montague moved on behalf of the Planning and Evaluation Committee to approve the 2018 Performance Management Plans.

The motion carried by acclamation.

EXECUTIVE SESSION

No Executive Session.

PERSONNEL

Health Commissioner Howell reported Amber Vance, service coordinator, has resigned to accept a position as a developmental specialist with the Department of Developmental Disabilities.

OLD BUSINESS

No Old Business.

NEW BUSINESS

The City of Fairborn comes before the board requesting a waiver of delinquent taxes on one parcel located at 100 Dellwood Drive, Fairborn, Ohio 45424.

#17-12-07-7. Mr. Root move to approve the release of claim of delinquent and current taxes for the following foreclosed and/or abandoned residential properties:

Property ID# A02000100260009300 100 Dellwood Drive, Fairborn, Ohio 45424

The waiver of taxes applies to foreclosed or abandoned properties; once the properties are purchased or ownership is assumed, the full taxes will be reinstated. If the properties are sold, the total maximum amount of taxes waived minus the cost of upkeep, should then be reimbursed from the proceeds of the sale on a prorated basis with all other Greene County taxing entities who have waived taxes. Ms. Saunders seconded the motion.

The motion carried by acclamation.

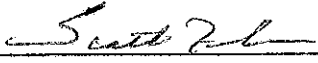
ADDITIONAL BUSINESS

Mr. Selden expressed his appreciation for Mr. Filson's three years of service as president.

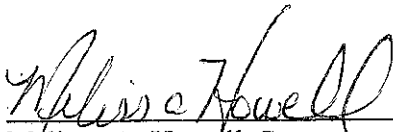
Mr. Root reported on his day of orientation and expressed his appreciation for time spent with members of the health district team.

#17-12-07-8. Ms. Terwoord moved to adjourn. Mr. Root seconded the motion.

The December 7, 2017, Board of Health meeting adjourned at approximately 7:25 p.m.



Scott Filson, President



Melissa A. Howell, Secretary